

Wellsboro Borough Council Meeting Minutes

November 17, 2025

Council President Matt DeCamp called the regular meeting to order at 5:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street. The pledge of allegiance was recited by all.

Attending were Councilors Matt DeCamp, Rachel Smith, Rhonda Pearson, Louis Prevost, and Julie Henry, Junior Council Member Ellie Largey, Mayor Craig West, Chief Chad Boyce, Borough Manager Louis Rachiele and Secretary/Treasurer Amy Kane Perry.

Also attending were Natalie Kennedy (Wellsboro Gazette), John Voght and Wyatt Wood (Wellsboro Homepage), Andy Harding (AJH Design), Jacob Smith and Mark Thompson.

Councilor Pearson made a motion to approve the minutes of the October 13th meeting. The motion was seconded by Councilor Prevost and carried. (Councilor Wood was not present for this motion).

Public Comments on Agenda Items – None

OLD BUSINESS –

- Updates on speed limit signs on Fischler Street. Signs are ordered and will be placed once delivered.

NEW BUSINESS – None

Committee Reports:

General Government, Administration, Buildings, Personnel

Councilor Smith made a motion to ratify and approve accounts payable for all accounts. The motion was seconded by Councilor Prevost and carried. (Councilor Wood was not present for this motion).

Councilor Smith made a motion to approve the October 2025 Treasurer Report. The motion was seconded by Councilor Pearson and carried. (Councilor Wood was not present for this motion).

Councilor Smith made a motion to adopt the 2026 Budget as presented and advertised. The motion was seconded by Councilor Prevost and carried. (Councilor Wood was not present for this motion).

	Revenue	Expenditures
General	\$3,420,313.00	\$3,420,313.00
Water	\$1,151,700.00	\$1,151,700.00
Sewer	\$1,136,700.00	\$1,136,700.00

There is no increase in the borough water, sewer, or garbage rates.

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Councilor Smith made a motion to adopt Ordinance 719, fixing the Real Estate tax rate for 2026 at 5.1138; this is an increase of 1.0000 to the previous mileage. The motion was seconded by Councilor Prevost and carried. (Councilor Wood was not present for this motion).

Andy Harding presented the proposal for roof replacement bids for 14 Crafton Street, as presented by AJH Design. Consideration of the bids was tabled until the December meeting.

Councilor Smith made a motion to approve the 2026 Borough Holiday Schedule as presented. The motion was seconded by Councilor Prevost and carried.

Safety, Police, Fire, Protective Inspections, Codes, EMA

Mayor's Report – Mayor announced Christmas preparations will begin this week.

Police Report – The Chief reported they are gearing up for the upcoming Dicken's event.

Councilor Prevost discussed Property/Building Code Enforcement compliance and had suggestions for future enforcement. No motions were made on this topic.

Public Works, Solid Waste, Highways, Parking, Water, Sewer Parks & Recreation, Trees, Beautification, Senior Center

Employee Benefits, Negotiations, Insurance, Safety, Training

Councilor Prevost made a motion to approve the transition of probationary officers Logan Smedley and Gavin McAlry to full-time status beginning November 21st, 2025. The motion was seconded by Councilor Wood and carried.

Other Business

Sidewalk Project is progressing and, weather permitting, will be completed by December 1st.

The Christmas trees for the boulevards will be delivered and set on November 18th. Gaslight wreaths will be installed on November 20th & 21st.

The B/S/ST Area Agency on Aging provided a luncheon for all borough employees on November 5th, 2025, at the senior center located at 3 Queen Street. The event was well attended, enjoyed, and appreciated by all.

Holiday free parking will be in effect from November 21st through January 2nd, 2026, to support local businesses and tourism.

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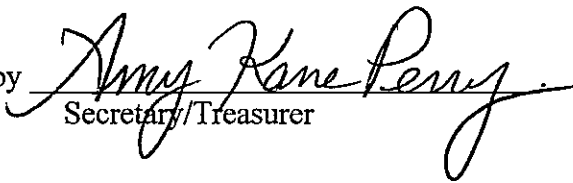
The borough garbage schedule will remain normal for the week of Thanksgiving.

The borough office will be closed Thursday, November 27th, and Friday, November 28th, in observance of Thanksgiving.

Public Comment - None

Adjourn – Councilor Wood made a motion to adjourn. The motion was seconded by Councilor Henry and carried. The meeting was adjourned at 5:48pm. The Next Borough Council Meeting is scheduled for December 8th, 2025, at 5:00 PM.

Minutes respectfully submitted by


Secretary/Treasurer