

REGULAR MEETING OF THE WELLSBORO MUNICIPAL AUTHORITY

October 21, 2025

The regular meeting of the Wellsboro Municipal Authority was called to order by Bob DeCamp on Tuesday, October 21, 2025 at 4:00 p.m. The meeting was held in the Council Room of the Borough Office at 14 Crafton Street. In attendance were Bob DeCamp, Ed Owlett, Tim Gooch, James Bodine and Daren Getty, constituting a quorum. Borough Manager Louis Rachiele, Secretary/Treasurer Amy Kane Perry, Superintendent of Water & Sewer Rob Cleveland, Assistant Superintendent of Water & Sewer Jeremy Bencus and Larson Design Engineer Shawn Downey were also present. The Pledge of Allegiance was said by all.

Tim Gooch made a motion to approve the minutes of the August 19th, 2025 Meeting. The motion was seconded by Daren Getty and carried.

Public Comments on Agenda Items- none

Items:

1. Monthly Water Sales 57,798 gallons sold = \$462.37 Revenue.
 - a. The bulk filling station is currently shut down.
2. Diversified/Seneca Oil Gas Royalty – \$32,372.72
3. Charleston Township Meter Pit – Update
 - a. The meter is still not working. There are plans for a technician to attempt repairs on October 28th. If this final attempt does not work, the plan is to replace the meter.
4. Pall Plant Structure – update
 - a. UGI is installing the gas service so Warren Berg can install the boiler in the new Pall Building. Once the boiler is installed, water will be run to the new structure.
5. Intermunicipal Agreement – discussion
 - a. Charleston Township has requested 1 EDU for the property located at 1297 Hilboldt Road owned by Mark Burzynski. Charleston Township. There are still remaining EDU's in their capacity allocation.
6. Larson Design – update – from Shawn Downey
 - a. Updates on the centrifuge replacement project and the lagoon aeration system will be available by the November meeting.
 - b. DEP is requesting a map identifying which sewersheds are combined and which are separated to incorporate into the Long Term Control Plan. The best way to identify would be through smoke testing.

Pay Bills

Jim Bodine made a motion to approve the payment of bills in the amount of \$513,760.21. The motion was seconded by Ed Owlett and carried.

Other Business-

- Rob Cleveland reported that the borough has 3,554 nitrogen credits available to sell.
- Tim Gooch made a motion to have Larson Design Group move forward with a cost estimate for the remaining approximately one mile of water line that needs replaced at the Banik Well. The motion was seconded by Daren Getty and carried.

Public Comment - none

Adjourn – The meeting adjourned at 5:30p.m. Next meeting is November 18th, 2025 at 4pm.

Minutes respectfully submitted by


Secretary/Treasurer