

Wellsboro Borough Council Meeting Minutes

October 13, 2025

Council President Matt DeCamp called the regular meeting to order at 5:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street. The pledge of allegiance was recited by all.

Attending were Councilors Matt DeCamp, Rachel Smith, Rhonda Pearson, Louis Prevost, Mike Wood and Julie Henry, Mayor Craig West, Chief Chad Boyce, Borough Manager Louis Rachiele and Secretary/Treasurer Amy Kane Perry.

Also attending were Natalie Kennedy (Wellsboro Gazette), County Commissioner Marc Rice, Parks & Recreation Director Brian Kennedy, Wellsboro Swim Team Representative Jenn Sporer, and residents Wayne Gray and George Loughery.

Approval of meeting minutes from the September 8th meeting were tabled until the November 2025 meeting

Public Comments on Agenda Items –

- Wellsboro Swim Team Representative – Jenn Sporer
 - Mrs. Sporer discussed the impact that a certified long course at the Packer Pool Complex would have on the community and the opportunities it would provide.

OLD BUSINESS - None

NEW BUSINESS –

Emergency Management Coordinator/Tioga County Act 167 Advisory Committee Appointment

Councilor Prevost made a motion to appoint Julie Henry and George Laughrey as Wellsboro Borough Emergency Management Coordinators and to appoint them to the Act 167 Watershed Plan Advisory Committee. The motion was seconded by Councilor Pearson and carried.

Executive Session

An executive session was called at 5:18pm for personnel issues. The meeting reconvened at 5:29pm.

HARB –

Councilor Henry made a motion to approve Berkshire Hathaway signage located at 98 Main Street as presented and recommended by HARB. The motion was seconded by Councilor Prevost and carried.

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Councilor Henry made a motion to approve Comfort Keepers signage located at 125 Main Street as presented and recommended by HARB. The motion was seconded by Councilor Prevost and carried.

Councilor Henry made a motion to approve the exterior renovations to Finkelstein's Emporium located at 84 Main Street. The motion was seconded by Councilor Prevost and carried.

Committee Reports:

General Government, Administration, Buildings, Personnel

Councilor Smith made a motion to ratify and approve accounts payable for all accounts. The motion was seconded by Councilor Prevost and carried.

Councilor Smith made a motion to approve the September 2025 Treasurer Report. The motion was seconded by Councilor Wood and carried.

Councilor Smith made a motion to advertise Ordinance 719 Fixing the Real Estate Tax Rate for 2026. The motion was seconded by Councilor Prevost and carried with a 5 to 1 vote with Councilor Wood casting the descending vote.

Councilor Smith made a motion to advertise the 2026 budget as presented. The motion was seconded by Councilor Prevost and carried with a 5 to 1 vote with Councilor Wood casting the descending vote.

Safety, Police, Fire, Protective Inspections, Codes, EMA

Mayor's Report – Mayor West

- The Ford Explorer was sold on Municibid for \$10,000 which was placed in the police LST account for upgrades to the next vehicle purchase.
- The Halloween Parade will be held on October 31st at 5:30pm with trick or treat following from 6pm until 8pm.
- October 17th there will be a Rail Trail dedication ceremony at 1pm and a ribbon cutting at the new visitor's center at 3pm.
- November 15th there will be a dedication ceremony for the new patriot marker on the Green at 1pm.

Police Report – Chief Boyce reported:

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- Quote for new police radios from Northern Tier Communications
 - Councilor Prevost made a motion to approve the quote from Northern Tier Communications in the amount of \$8,403.32 for 7 new police radios to be paid out of the Act 13 account. The motion was seconded by Councilor Wood and carried.

Public Works, Solid Waste, Highways, Parking, Water, Sewer

Parks & Recreation, Trees, Beautification, Senior Center

Free parking will be offered from November 21st, 2025 to January 2nd, 2025, supporting local business and tourism.

Councilor Prevost made a motion to designate two additional handicap spots for parking. The 1st parking spot on Central Avenue next to the Deane Center green space and the 1st parking spot on Waln Street next to Northwest Bank. The motion was seconded by Councilor Wood and carried.

Councilor Prevost made a motion to designate the section of Main Street/West Avenue from the property located at 148 Main Street through the corner located in front of 2 West Avenue as no parking. The motion was seconded by Councilor Wood and carried.

Councilor Prevost made a motion to accept the proposal for design services from Aquatic Facility Design for the Packer Park Swimming Pool Complex in the amount of \$289,875.00. The motion was seconded by Councilor Smith and carried with a 5 to 1 vote with Councilor Wood casting the descending vote.

Employee Benefits, Negotiations, Insurance, Safety, Training

Other Business - None

Public Comment

- Wayne Gray – Would like additional speed limit signs from Rock L. Butler to Fischler Street.

Adjourn – Councilor Prevost made a motion to adjourn. The motion was seconded by Councilor Smith. The meeting adjourned at 6:02pm. The Next Borough Council Meeting is on November 13th 2025, at 5 PM.

Minutes respectfully submitted by


Secretary/Treasurer