

# Wellsboro Borough Council Meeting Minutes

## March 14, 2022

---

Council President Matthew DeCamp called the regular meeting to order at 5:00p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street. The Pledge of Allegiance was recited.

Attending were Councilors F. Craig West, K. Declan Clark, Matt DeCamp, Joan Hart, Mike Wood and Louis Prevost. Borough Manager Scot F. Boyce, Jr, Mayor John Wheeler, Chief of Police Jim Bodine and Secretary/Treasurer Amy Kane Perry.

Also attending were Natalie Kennedy from the Wellsboro Gazette, and Tioga County Courthouse employee Marc Rice

Councilor West made a motion to approve the minutes of the February 14, 2022 Council Meeting. The motion was seconded by Councilor Hart and carried.

Councilor West made a motion to approve the minutes of the March 4, 2022 Special Council Meeting. The motion was seconded by Councilor Prevost and carried.

**Public Comments on Agenda Items – None**

### **OLD BUSINESS**

### **NEW BUSINESS**

An Executive Session was held March 14, 2022 from 4:05pm until 4:10pm for personnel matters. No decisions were made during the Executive Session.

**HARB** – No applications in March

### **Committee Reports:**

#### **General Government, Administration, Buildings, Personnel**

Councilor Hart made a motion to ratify and approve accounts payable for all accounts. The motion was seconded by Councilor Prevost and carried.

Councilor Hart made a motion to approve the January, 2022 Treasurers Report. The motion was seconded by Councilor Clark and carried.

Councilor Hart made a motion to approve Ward Baker Subdivision. The motion was seconded by Councilor West and carried.

No motion was made to authorize Borough Manager and Solicitor to revise Transient Retailer Ordinance, revising fee schedule and permissible locations. The General Government Committee will meet to discuss and make suggestions before any actions are taken.

# Wellsboro Borough Council Meeting Minutes

## March 14, 2022

---

No motion was made to authorize Borough Manager and Solicitor to revise the Noise Disturbance section of the Health and Safety Ordinance, adding decibel level for motor vehicles. The General Government Committee will meet to discuss and make suggestions before any actions are taken.

### **Safety, Police, Fire, Protective Inspections, Codes, EMA**

Mayor's Report – Nothing to report at this time.

Police Report – Chief Bodine reported that evidence from the recent car thefts has been submitted to the State Police. He also reported that with the change in weather there has been an increase in motor vehicle crashes, including one pedestrian incident.

### **Public Works, Solid Waste, Highways, Parking, Water, Sewer**

The following sealed bids were open by Borough Manager Scot F. Boyce, Jr. for the 2022 Street Program:

| <u>Water Street Paving</u>        |                    | <u>Bodine Tar &amp; Chip</u> |             |
|-----------------------------------|--------------------|------------------------------|-------------|
| Big Rock Paving                   | \$111,832.00       | Jefferson Paving             | \$24,989.94 |
| Dalrymple Grave & Contracting Co. | \$143,188.00       | Russell Standard             | \$37,651.50 |
| Glenn O. Hawbaker, Inc.           | \$116,496.10       |                              |             |
| <b>HRI, Inc.</b>                  | <b>\$98,432.15</b> |                              |             |
| Jefferson Paving                  | \$162,783.68       |                              |             |

Councilor Prevost made a motion to accept the low bid of \$98,432.15 from HRI, Inc. for the Water Street Paving Project. The motion was seconded by Councilor Hart and carried.

Councilor Prevost made a motion to not accept a bid on the Bodine Street Tar & Chip Project due to funding constraints. Councilor Hart seconded the motion and it passed with a vote of 5 to 1 with Councilor West casting the ascending vote.

Late fees for water/sewer accounts will resume in April

Councilor West made a motion to order stormwater basins and piping for Buena Vista stormwater project through Co-Stars pricing, purchase will be paid for with Dirt and Gravel Road grant funds. Motion was seconded by Councilor Prevost and carried.

The Borough has received Liquid Fuel monies in the amount of \$113,824.17 and Turn Back funds in the amount of \$1,360.00.

### **Parks & Recreation, Trees, Beautification, Senior Center**

The Borough has received the final grant reimbursement from DCNR for the Woodland Park – Phase 1 project in the amount of \$291,400.00

# Wellsboro Borough Council Meeting Minutes

## March 14, 2022

---

Packer Park pool memberships open for registration on April 1<sup>st</sup> as follows:

April to Mid-May – Early Bird Family pricing at \$99

Mid-May to end of May – Individual pricing at \$69 / Family at \$132

After June 1 – Individual pricing at \$84 / Family at \$149

### **Employee Benefits, Negotiations, Insurance, Safety, Training**

Applications, letters of interest and resumes for the Assistant Borough Secretary part-time position are due by 4pm on March 18<sup>th</sup>, 2022

Councilor West made a motion to approve wage increase for Parks and Recreation part-time employee John Freleigh to \$11.00 per hour. The motion was seconded by Councilor Hart and carried.

Councilor West made a motion to approve hiring Peter Herres as a consultant on an as-needed basis for pre-season and start-up work at Packer Park Pool. The motion was seconded by Councilor Hart and carried.

Councilor West made the motion to accept the resignation of Borough Manager Scot Boyce, Jr. and approve the advertising of the Borough Manager position. The motion was seconded by Councilor Clark and carried.

### **Other Business**

Borough Manager Scot Boyce, Jr. want to recognize and thank the borough crew for their hard work and the long hours they have put in this winter with snow removal. He also wants to recognize the crossing guards for their dedication to making sure the kids are safe even in bitter cold weather.

### **Public Comments - none**

**Adjourn** – Councilor West made a motion to adjourn. The motion was seconded by Councilor Wood and it carried. The meeting adjourned at 5:17pm. The next Borough Council Meeting is April 11, 2022 at 5pm

Minutes respectfully submitted by \_\_\_\_\_.  
Secretary/Treasurer