

## **REGULAR MEETING OF THE WELLSBORO MUNICIPAL AUTHORITY**

March 18, 2025

The regular meeting of the Wellsboro Municipal Authority was called to order by Bob DeCamp on Tuesday, March 18, 2025 at 4:00 p.m. The meeting was held in the Council Room of the Borough Office at 14 Crafton Street. In attendance were Bob DeCamp, Ed Owlett, Tim Gooch, and Jim Bodine, constituting a quorum. Borough Manager Louis Rachiele, Secretary/Treasurer Amy Kane Perry, Borough Engineer Scott Bray, Water & Sewer Superintendent Rob Cleveland, Assistant Water & Sewer Superintendent Jeremy Bencus and Larson Design Engineer Shawn Downey were also present. The Pledge of Allegiance was said by all.

Ed Owlett made a motion to approve the minutes of the February 18<sup>th</sup>, 2025 Meeting. The motion was seconded by Jim Bodine and carried.

### **Public Comments on Agenda Items- none**

#### **Items:**

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1. Monthly Water Sales 83,888 gallons sold = \$671.10 Revenue
2. Diversified/Seneca Oil Gas Royalty -- \$50,334.80
3. Pall Structure -- presentation of construction bid.
  - a. Ed Owlett made a motion to move forward with the bid of Keim & Sons in the amount of \$364,700 after official review by Scott Bray. The structure will include all piping for the future booster system. The motion was seconded by Jim Bodine and carried.
4. UV Project -- update
  - a. The UV unit will be delivered tomorrow, and the contractor plans to work steadily until the project is finished out.
  - b. Ed Owlett made a motion to approve the change order for a 30-day extension from Dave Kronenwetter for the electrical contract on the UV Project. The motion was seconded by Bob DeCamp and carried.
5. Charleston Meter Pit -- update
  - a. Charleston meter pit is installed and functional. The Water & Sewer Department is monitoring the old meter as well as the new for the time being. The old meter will be removed in the future. The project is complete except for the placement of a sump pump which is awaiting delivery.
6. Future Projects - discussion

- a. Lining of Sewer Line – Authority requested better cost estimates including the total number of feet that need lined and the cost per foot.
- b. PALL Plant Structure – Beyond the current bid on a 50'x40' pole barn structure, there is the need for a future booster. The booster will replace the current Morris Lane booster station. The new system will require DEP permitting and additional planning. The cost of the project will be \$70,000 - \$80,000.
- c. Centrifuge Replacement –
  - i. Tim Gooch made a motion to move forward with the proposal to replace the centrifuge in the existing building with the addition of a platform to mount the centrifuge above the sludge dumpster. The motion was seconded by Jim Bodine and carried.
  - ii. Tim Gooch made a motion to order the new centrifuge pending confirmation that no changes will be need due to the new placement of the centrifuge above the sludge dumpster. The motion was seconded by Ed Owlett and carried.
- d. Mann's Well & World End Buildings – These are the last two wells without updated structures over the well heads. Both wells have accessibility issues and will require additional planning to place a structure on site. The World's End Well will also need updates to come into compliance. The current well casing is not the required 18" above ground level.

7. Intermunicipal Agreement – No updates currently.

8. Larson Design – update – from Shawn Downey

- a. PA Small Water and Sewer Program Grant –
  - i. Tim Gooch made a motion to adapt Resolution to apply for a PA Small Water and Sewer Program Grant not to exceed \$500,000 and designates Borough Manager Louis Rachiele and Authority Chair Robert DeCamp to execute all documents and agreements associated with the grant. The motion was seconded by James Bodine and carried.

## **Pay Bills**

Ed Owlett made a motion to approve the payment of bills in the amount of \$17,482.47. The motion was seconded by Tim Gooch and carried.

## **Other Business-**

- **Sidewalk Grant – Main Street**
  - Borough Engineer Scott Bray discussed the option of lining the sewer laterals at the same time as replacing the sidewalks on Main Street. He believes there are approximately 10 laterals that will need done at the cost of \$10,000 each.

- Ed Owlett made a motion to get quotes on lining the laterals on Main Street from East Avenue to Waln Street. The motion was seconded by Tim Gooch and carried.

**Public Comment - none**

**Adjourn** – The meeting adjourned at 5:42 p.m. Next meeting is April 15<sup>th</sup>, 2025 at 4pm.

Minutes respectfully submitted by

  
Secretary/Treasurer