

WELLSBORO SHADE TREE COMMISSION

FEBRUARY 10, 2025

MINUTES

There was no formal meeting but a conference call concerning the D2C2 Grant was held instead. Those attending were Shade Tree Members Vicki Fox, Brian Kennedy and Tim Morey. Also attending was clerk Teresa Marshall.

The call started at 8:30 am with introductions to members that would be involved in the grant procedure.

Highlights of the video conference call were as follows:

- Location of grant portal and approval letter
- Project verification
- Scope of Work
- Budget -- cash, volunteer work, staffing support, inventory identification of hazardous trees for removal and replanting. Keep records of everything .
- Technical Assistance and general information
- Planting plan guidelines
- Project Resources – grant agreement, our project information and e-mails. Can't uses planting program toward the grant.
- Progress reports due in January and July.
- Payments received in allotments.
- Submit work plan and summary on what you are doing and spending.
- Tree Canopy Plan and Planting Plan – what species and locations.
- Timeline January 2025 to December 2028.

It was also discussed that we increase the amount of what we would reimburse the owner of the property for large hazardous trees. What we would include for our match portion for grant including watering by the crew, in kind services and volunteer training.

The meeting ended at 10:30 am.