

## HARB Minutes December 4, 2018

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The meeting was called to order on December 4, 2018, at 5:00 pm in the Borough Office at 14 Crafton Street in Wellsboro, PA and the Pledge of Allegiance was given. Attending were Andrew Harding, Joan Hart, Daryl Stratton, William Yacovissi, Jay Erb, Teresa Capuzzo, Borough Manager Scot Boyce, Jr., and Borough Secretary/Treasurer Susan L. Keck

Also in attendance: Brad Goodwin, Red Skillet

**Minutes:** Minutes from the October 2, 2018 meeting were approved by motion of Jay Erb, seconded by Joan Hart, and carried unanimously.

**Public Comment on Agenda Items – None**

**OLD BUSINESS-**

**NEW BUSINESS:**

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**1. Brad Goodwin- Signage for Red Skillet- Window Sign, Perpendicular hanging sign, awning, and flat façade sign.**

Bill Yacovissi made a motion to recommend approval. Teresa Capuzzo seconded the motion and it carried.

The meeting date in January will be advertised for the 7<sup>th</sup>.

Susan Keck reminded the board about the education requirement and will pass along opportunities that become available.

The Board recommended we add language to the HARB approval letter “Keep in mind any changes or additions to the signage plan for your business must be reviewed by HARB”

**ADJOURNED at 5:45 pm**

**Minutes respectfully submitted by:**

  
Susan L. Keck