

REGULAR MEETING OF THE WELLSBORO MUNICIPAL AUTHORITY

April 16, 2024

The meeting of the Wellsboro Municipal Authority was called to order by Bob DeCamp on Tuesday, April 16, 2024 at 4:00 p.m. Meeting in the Council Room of the Borough Office at 14 Crafton Street were Bob DeCamp, Ed Owlett, Tim Gooch, James Bodine and Daren Getty, constituting a quorum. Borough Secretary/Treasurer Amy Kane Perry, Shawn Downey from Larson Design and Tony Copper were also present. The Pledge of Allegiance was said by all.

Tim Gooch made a motion to accept the minutes of the March 19, 2024 Wellsboro Municipal Authority meeting. The motion was seconded by James Bodine and carried.

Public Comments on Agenda Items-

Tony Cooper – Mr. Copper has been denied an EDU request from DEP due to a failure to identify a party that will be responsible for sewer line maintenance on his proposed subdivision. It was explained to Mr. Cooper that a sewer line placed on private property would not be the responsibility of the Borough. Now that he has confirmation that it will need to be a private connection, he is going to work with DEP to get permitting for the EDU's. The question of grinder pump maintenance was also discussed and will need further investigation.

Items:

1. Monthly Water Sales – 107,049 gallons sold = \$856.36 Revenue
2. Diversified Oil & Gas Royalty – Seneca \$395.38
3. PennVest Funding – update/sign documents
 - a. Daren Getty made a motion to approve the resolution of official intent to reimburse general funds used to construct improvements to its sewer system with funds received from the Pennsylvania Infrastructure Investment Authority. The motion was seconded by Ed Owlett and carried.
 - b. Bob DeCamp made a motion to notify Charleston and Delmar Townships of the upcoming UV Project and the intent to share costs above and beyond the grant funds pursuant to the Intermunicipal Agreement. Tim Gooch seconded the motion and it carried.
4. Banik Transmission Line – The Banik line is now completed and permitted. It is currently in use.
5. Sediment/Pall Buildings – discussion on canvas covers
 - a. Tim Gooch made a motion to approve the estimate from ATK Construction Inc in the amount of \$10,140.04 and move forward with the replacement/repair of the

canvas covers on the sediment tank and the Pall building. The motion was seconded by Jim Bodine and carried.

6. Pall Plant – discussion on computer, software, and licensing updates

- a. Jim Bodine made a motion to approve the purchase of new computers, software and licensing at the Pall Plant in the amount of \$78,474.47. The motion was seconded by Tim Gooch and carried.

7. Centrifuge – discussion on repair/replacement options

- a. James Bodine made a motion to have Larson Design begin the Act 537 study and all other requirements to begin the replacement of the centrifuge at the wastewater plant. The motion was seconded by Tim Gooch and carried.
- b. Charleston and Delmar Townships are also to be notified of this upcoming project and the intent to share costs pursuant to the Intermunicipal Agreement. Estimated costs for centrifuge replacement is \$500,000.

8. Intermunicipal Agreement – discussion

- a. Discussion was held regarding the current complaints from Charleston Township regarding rate changes.
 - i. Bob Decamp made a motion to suggest the Borough reduce the rates charged to Charleston and Delmar Townships back to the 2023 rate. Bills from January until current will be recalculated and credited for additional amounts paid. The motion was seconded by Tim Gooch and carried.
- b. The Authority would like to start the process of reviewing the current Intermunicipal Agreement and making revisions.

9. Larson Design – update – from Shawn Downey

- a. Contractor agreements approved at the March 19, 2024 meeting presented for signing.
- b. Change order for UV Disinfection Project. The original plans included the placement of a larger clarifier effluent pipe. It has been determined that the shortening on the chlorine contact tank by two feet will make the current 12” effluent pipe the correct size.
 - i. Tim Gooch made a motion to approve change order #001 in the amount of \$18,000 for the UV hydraulic modifications. The motion was seconded by Ed Owlett and carried.

c. Notice to Proceed

- i. Daren Getty made a motion for Larson Design to issue a Notice to Proceed contingent upon PennVest closing and manager and engineer review. The motion was seconded by Jim Bodine and carried.

d. I & I Issues

- i. Upon review of flows and CSO events, Larson Design has determined that Charleston Townships flows are not the primary cause of the event. Wellsboro Borough continues to have it's own I & I issues.
- ii. The Wellsboro Municipal Authority suggests the Borough continue the I&I Inspection program using previous inspection information. Violations should be given a 30-day warning and charged/penalized for non-compliance.

Pay Bills

James Bodine made a motion to ratify the payment of bills and pay bills in the amount of \$105,638.62. Daren Getty seconded the motion and it carried.

Wellsboro Municipal Authority would like a memo prepared to the Borough of Wellsboro to recognize the contributions of the WMA to the water & sewer systems. They feel this is necessary to capture the true costs of operating the systems.

Other Business- none

Public Comment - none

Adjourn – The meeting adjourned at 5:55 p.m. Next meeting is May 21, 2024 at 4pm.

Minutes respectfully submitted by


Secretary/Treasurer