

WELLSBORO SHADE TREE COMMISSION

MARCH 8, 2021

MINUTES

The meeting of the Wellsboro Shade Tree Commission was called to order by Howard Rutledge in the council room of the Wellsboro Municipal Building at 8:30 am. The Pledge of Allegiance was said by all who were present.

ATTENDANCE: Members of the Shade Tree Commission that were present were Howard Rutledge, Peter Herres, Vicki Fox, Scott Nichols and Brian Kennedy. Also present were Borough Manager Scot Boyce Jr. and water & sewer clerk Teresa Marshall.

PUBLIC COMMENT: There were none.

MINUTES: Brian Kennedy ask that a correction be made on the visitor's name. It was Mike White instead of Mike Smith. Peter made the motion to accept the minutes from February 8, 2021 with the correction and Scott Nichols 2nd.

PERMITS: Wellsboro Electric Co submitted applications for crown reductions in several locations. Scott Nichols made the motion to accept the permits for 44 Pearl Street and the trees that are in the right of way for the area between Bacon Street and Bryden Street. Vicki Fox 2nd. This will be happening sometime this summer.

SPRING OR FALL PLANTING: After some discussion it was decided that they would do a fall planting this year instead of a spring planting. The Woodland Park Project would be finished by then and we would have more areas to plant in.

SHADE TREE ORDINANCE & PERMITS: The ordinance on the Parks & Rec site for shade trees will be changed to match the Borough ordinance. The permit application on the Borough site will be changed to reflect the new permit with the \$350.00 reimbursement instead of \$300.00.

TREE REMOVAL IN ST PETERS CEMETERY. They will not need a permit to cut along the driveway going up to the cemetery.

TREE PLANTING IN GENERAL DOLLAR AND NEW CAR WASH: The contractor for General Dollar will be back this summer to redo work that the last contractor didn't do correctly and to finish what was supposed to be done. The car wash has no places to put trees now.

PROTOCOL FOR ISSUING BUILDING PERMITS AND OCCUPANCY PERMITS IN REGARDS TO TREES: Plans will need to be presented to the Shade Tree Commission for approval. Borough Manager Scot Boyce Jr. said that the permits will have to have approval from the Shade Tree Commission, Planning Commission, Scott Bray's comments and Council before any final approvals can be made for land development.

PUBLIC COMMENT: None

ADJOURN: A motion was made by Vicki Fox to adjourn the meeting and was 2nd by Scott Nichols. The meeting was adjourned at 8:58.

The minutes were respectfully submitted by Teresa Marshall
Teresa Marshall