

## REGULAR MEETING OF THE WELLSBORO MUNICIPAL AUTHORITY

February 20, 2024

The meeting of the Wellsboro Municipal Authority was called to order by Bob DeCamp on Tuesday, February 20, 2024 at 4:05 p.m. Meeting in the Council Room of the Borough Office at 14 Crafton Street were Bob DeCamp, Ed Owlett, Tim Gooch, James Bodine and Daren Getty, constituting a quorum. Borough Manager Louis Rachiele and Borough Secretary/Treasurer Amy Kane Perry were also present. The representative of Larson Design present was Shawn Downey. The Pledge of Allegiance was said by all.

Tim Gooch made a motion to accept the minutes of the January 16, 2024 Wellsboro Municipal Authority meeting. The motion was seconded by Ed Owlett and carried.

### Public Comments on Agenda Items-none

#### Items:

Water Sales – Water sales totaled 83,813 gallons for the month of January. Total revenue was \$670.48.

Diversified Oil & Gas/ Seneca Royalties – We received \$33,613.25 this month.

Penn Vest Funding – Upcoming meeting to schedule closing on funds. Both Borough Manager, Louis Rachiele and Larson Engineer, Shawn Downey will be present for the meeting. Closing should occur in April 2024.

Banik Well Transmission Line – Guyer Brothers is making progress with the boring of the line. They have hit some stone but are charging by the section which should help keep costs down.

Intermunicipal Agreement – Borough Manager, Louis Rachiele met with Charleston Township Municipal Authority member Jared Whitney to discuss I & I issues, as well as its effects on monthly invoicing. Larson Design is presenting suggestions for updating the metering pit at today's meeting.

#### Update from Shawn Downey, Larson Design –

- The UV Disinfected Project was issued for bidding on February 16<sup>th</sup>. Bids will be due by March 18<sup>th</sup>. The next WMA meeting March 19<sup>th</sup>, if bids are not ready for approval by that date, a special meeting will need to be held.
- Mr. Downey presented the Authority with a draft response to the comments from DEP. The response is due by February 27, 2024. The responses were reviewed and agreed upon by all members of the Authority. The response will be submitted by Shawn Downey on behalf of the Authority.
- Suggested changes to Charleston Township metering pit included the replacing of the current flume style manhole with an open channel pass through. This would allow the use

of a open channel radar flow meter. This meter should be able to adequately measure flows even during high water events when the flow increases dramatically. The approximate cost for the manhole is \$5,000 and the new flow monitor \$16,245.

- James Bodine made a motion to move forward with the Charleston Township Flow Meter Project. The project is not to exceed \$22,300.00. The motion was seconded by Daren Getty and carried.

### **Pay Bills**

Daren Getty made a motion to ratify the payment of bills and pay bills in the amount of \$187,914.73. Tim Gooch seconded the motion and it carried.

### **Other Business- none**

### **Public Comment - none**

**Adjourn** – The meeting adjourned at 5:45 p.m. Next meeting is March 19<sup>th</sup> at 4pm.

Minutes respectfully submitted by

  
Secretary/Treasurer