

**REGULAR MEETING OF WELLSBORO BOROUGH COUNCIL
SEPTEMBER 13, 2010**

Council President Joan Hart called the regular monthly meeting of the Borough Council for the Borough of Wellsboro, Pennsylvania, to order with a quorum of six members present at 6:00 p.m., Monday, September 13, 2010 in the council room of the John E. Dugan Fire Station Municipal Building, 28 Crafton Street, Wellsboro, Pennsylvania.

PLEDGE TO FLAG- The pledge of allegiance to the American Flag was given by all present.

ELECTED OFFICIALS:

The following elected officials of the Borough of Wellsboro were present

Mayor James Daugherty
First Ward Council Member- Michael Wood
First Ward Council Member- Rudolf Scharf
First Ward Council President- Joan Hart
Second Ward Council Member- John Sticklin
Second Ward Council-Vice President- John E. Wheeler
Second Ward Council Member- Terry Bryant

APPOINTED OFFICIALS:

The following appointed officials of the Borough of Wellsboro were present

Superintendent of Public Works- Mark Dieffenbach
Superintendent of Water & Sewer Plants- Daniel Brought
Police Chief- Jim Bodine
Secretary/Treasurer- Susan Keck
Assistant Secretary- Florence Martino

PRESS:

Wellsboro Gazette- Natalie Kennedy
Williamsport Sun-Gazette- Bryan Robinson

VISITORS:

Gus Vargas

MINUTES- Council Member Sticklin made a motion to approve the minutes for August 9th & August 23rd, seconded by Council Member Wheeler motion carried 6-0.

MAYOR'S REPORT- Mayor Daugherty informed the Borough Council the Homecoming Parade will be held on September 24th at 5:30 p.m. Mayor Daugherty also stated the Halloween Parade will be on October 30th at 5:30 p.m. with Trick or Treating to follow from 6-8: p.m.

DISASTER DRILL- To be held September 18th all day at His Thousand Hills it will involve fire, ambulance, police, civil air patrol, coroner's office and emergency personnel. The Lycoming County Strike Force will conduct this training.

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BRAD WILSON'S PROBATIONARY PERIOD ENDING- Mayor Daugherty informed the Borough Council, police officer Brad Wilson has completed his probationary period for the Borough of Wellsboro. Mayor Daugherty said he felt that Brad Wilson had done an excellent job.

CHIEF OF POLICE- Chief Bodine said he agrees with the Mayor on the excellent job done by Brad during the probationary period and would recommend the Borough Council take action to appoint him to a full-time position in the police department. Council Member Wheeler made a motion to appoint Brad Wilson to a full-time officer, seconded by Council Member Bryant motion carried 5-1 Council Member Sticklin abstained due to Mr. Wilson rents from Council Member Sticklin.

SUPERINTENDENT OF PUBLIC WORKS- BRIDGE REPORT- Norris Street Bridge- Superintendent Dieffenbach informed the Borough Council the Norris Street bridge will be reduced to 4 Tons. King Street Bridge- Superintendent Dieffenbach informed the Borough Council the narrowing of the bridge would be completed tomorrow.

SIDEWALKS- Superintendent Dieffenbach said the crew had been working on sidewalks around town. Charlie Jacobson and Frank Willard's sidewalks are completed and the crew is working on the Pearl Street bridge walkway.

NEW WATER/SEWER HOOK-UP- Superintendent Dieffenbach informed the Borough Council; Mr. Greenwalt a resident on Greenwood Street would like to have water/sewer to his home. He is planning to sell the house and would pay 1/3 the cost to have the home hooked up to public water and sewer.

WATER LEAK- Superintendent Dieffenbach said the crew detected a leak going up the hill 800' to Pastor Pete's home, on Old Tioga Street. Superintendent Dieffenbach said the line was a 1 1/2' plastic line and had loss approximately 61,000 gallons of water. Superintendent Dieffenbach said it is very hard to detect a leak in plastic pipe.

Superintendent Dieffenbach informed the Borough Council he had been on vacation and Dan Brought had done a good job while he was on vacation. Superintendent Dieffenbach said he understood there had been a possible problem with the water plant and Dan had handled the problem and did not call Mark to assist while on vacation.

PLANT SUPERVISOR- SLOW SAND FILTERS- Dan Brought reported sand filter #2 has been down, cleaned and is back on line and now starting to drain sand filter #1.

PEARL STREET & WALN STREET BRIDGE- Dan Brought reported the crew had done a lot of work on the bridge. Council Member Scharf said the crew did a very good job of framing the bridge.

HAMILTON LAKE- Council Member Sticklin asked if the borough had some kind of filtration system for the lake? Council President Hart said Larson Design is working on a

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system for the borough. Secretary Keck said the plan is down in the basement and she needs to locate it,

SEND CARD- Superintendent Dieffenbach informed the Borough Council that he heard that Dave Terrill is in a hospital with some serious health issues he has a brain tumor. Superintendent Dieffenbach asked if the Borough Council would send a card to let him.

COMMITTEE REPORTS- FINANCE COMMITTEE REPORT- Council Member Scharf said the committee met and the new report was handed out before the meeting. Council Member Scharf stated the borough has gone over budget with the oil and chipping due to more base work was needed then anticipated. Superintendent Dieffenbach said to do Caulkins Lane and Bodine Street correctly the streets needed base work before chipping.

GRANTS COMMITTEE- Council Member Scharf thanked John Rathmell for serving on the grants committee and serving the Wellsboro community. Council Member Wood also said he wanted to thank Mr. Rathmell for all of the time and the excellent job he is doing to get grants for Wellsboro.

SECRETARY/TREASURER'S REPORT- APPROVE BILLS FOR 8/25th, 9/1st and 9/8th. Council Member Bryant made a motion to approve the bills, seconded by Council Member Sticklin motion carried 6-0.

FINANCE COMMITTEE REPORT- Secretary Keck stated if any Council Member had any issues concerning the Finance Committee reports for 9/2 or 9/9 they could contact her.

2009 BRIDGE AWARD RECOGNITION- Secretary Keck informed the Borough Council during the PSAB Conference in Pittsburgh's Wellsboro had been awarded the Road and Bridge Safety Improvement Award given by the PA. Highway Information Association and PA. Dept. of Transportation.

COMMUNITY YARD SALE & CLEAN-UP WEEK- Superintendent Dieffenbach asked if clean-up week could be the week of 10/25-10/29th. Superintendent Dieffenbach said the week prior to these dates, he will have a crewmember on vacation and clean-up week really needs every one on the crew. Secretary Keck said this would have the yard sale on October 22nd and 23rd with clean up the following week of October 25th through 10/29th.

ADVERTISEMENT FOR CLEANING BIDS- Secretary Keck said Mark Parson's from mark's Carpet Cleaning was the only bid received and he only had bid on the Senior Center for the same price as before. A.P. Cleaning is currently doing this building.

AUDIT PROPOSALS- Secretary Keck informed the Borough Council the borough has two bids Parente Beard submitted a bid for \$18,325.00 for the first year and \$18,900.00 for the second year. J.H. Williams bid for \$21,500.00 with out of pocket expenses not to

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exceed \$2,000.00. Council Member Sticklin made a motion to approve the bid from Parente Beard, seconded by Council Member Wheeler motion carried 6-0.

SHERMAN LANE REIMBURSED- Secretary Keck informed the Borough Council the office had billed the residents for the work done on Sherman Lane and the Borough has received a check paid in full for the expense.

CHARLESTON STREET CURBING BIDS- Secretary Keck informed the Borough Council the bids will be opened on September 27th.

ENERGY SAVINGS PLAN- Secretary Keck informed the Borough Council the committee had a meeting and the plan for the first year is included in the council packet. The committee will be having monthly meetings and any member of council is welcome to attend the meetings.

ADOPT 2011 MINIMUM MUNICIPAL OBLIGATION- Secretary Keck has received the police and management pension plans. Secretary Keck needs to sign the forms that the local government by the end of September has certified the plans. Secretary Keck explained the Non-Uniformed Plan for 2011 is \$68,640.00 and the Police Plan is \$70,483.76. Secretary Keck requested Borough Council adopt the MMO's for 2011. Council Member Sticklin asked what the cost was last year? Secretary Keck said last year the Police was at \$74,000.00 and Non-Uniform was \$62,000.00. Secretary Keck explained last year the borough started the five year smoothing out for the lost of revenue of the down turn in 2008. Secretary Keck said it is advised the borough if possible put more money in then what is required so the plan is funded, in the event the borough should experience a year where funding would be difficult. Council Member Wood made a motion to adopt the plan this evening and at the end of the year council can decide if they want to add more to the fund, seconded by Council Member Bryant motion carried 6-0.

WORLD PEACE DAY- The Tioga County Commissioners have given permission for the Rotary to use the Green on Main Street to have a celebration for World Peace. The Borough Council and the public are invited, requesting people wear clothing from their native country and bring flags from native countries.

AUDITOR'S GENERAL PENSION AUDIT MEETING-The Auditors General office will be hear tomorrow at 11 a.m. to do the exit conference. The Borough Council is invited to attend the meeting and hear how the current audit compares to prior years.

DEPARTMENT SUPERVISORS- Council Member Scharf requested no unnecessary purchases in the month of December. Council Member Scharf stated purchases in December would need to be paid in January and January through March are months with very low revenue. Superintendent Dieffenbach said he has to purchase the supplies for the Canyon Motel fire lane.

ADJOURNED 6:35 P.M.