

REGULAR MEETING OF THE WELLSBORO MUNICIPAL AUTHORITY

August 16, 2022

The meeting of the Wellsboro Municipal Authority was called to order by Bob DeCamp on Tuesday, August 16, 2022 at 4:00 p.m. Meeting in the Council Room of the Borough Office at 14 Crafton Street were Bob DeCamp, Ed Owlett, Jim Bodine and Daren Getty, constituting a quorum. Secretary/Treasurer Amy Kane Perry, Borough Manager Louis Rachiele, and Shawn Downey (Larson Design Group) were also in attendance. The Pledge of Allegiance was said by all.

Minutes of the July 19, 2022 Meeting- Minutes of the July 19, 2022 meeting were approved by motion of Ed Owlett, seconded by Jim Bodine, and carried.

Public Comments on Agenda Items-none

Items:

Willis Run – WECO has set the pole, Kevin Borden has completed installation and Rob Cleveland has completed the connection. Scott Bray is completing the certification and submitting the paperwork to the State.

Diversified Oil & Gas Royalty - We received a check from Diversified Oil & Gas this month in the amount of \$111,825.90.

Water Sales – Water sales totaled 79,342 gallons for the month of July

SRBC Grandfathering Registration – A preliminary meeting was held to review recommendations. The withdrawal determination is based on actual demonstrated withdrawals which vary from the permitted well capacity. More updates will be provided as the process moves along.

Update from Larson Design – Shawn Downey

- Headworks and CSO Improvement Project – Programming has been completed so the CSO can be controlled remotely. The operator will need to continue to respond and adjust flows until final adjustments can be made. Final Adjustment requires Martz to be on site during a CSO event.
- UV Disinfection Project – Currently working on preliminary design, which is to be completed and submitted along with the WQM Permit Application by January 1, 2023.
- Charleston Township Flows vs CSO's – Have received data. Still working on finding a correlation between Charleston Township flows and CSO events.
- Long Term Control Plan – Nine Minimum Controls have been submitted to DEP. The next step is submitting a System Hydraulic Characterization due by December 1, 2022. This will require reporting where the system is combined. This occurs most frequently at

residential properties where the floor drains, downspouts or sump pumps are connected to the sanitary sewer. This was looked into in the past and inspections were completed. It is unsure as to the status of the inspections.

Ed Owlett made a motion to approve for Larson Design to continue the process of updating the Long-Term Control Plan. The motion was seconded by Jim Bodine and carried.

- Sewer Rehab Program – Shawn presented a concept-level cost estimate. He is going to schedule a meeting with PennVest to review our eligibility for the next open quarter.

Keck Well Update – Borough Manager Louis Rachiele spoke with Joe McNally regarding the status. Joe is reaching out to DEP Engineer Curtis Barrick with some additional questions and is waiting on a response.

Hamilton Lake/Kelsey Dam Easement - Jim Bodine made a motion to execute the deed for the Hamilton Lake/Kelsey Dam easement as presented by Cox, Stokes & Lantz P.C. The motion was seconded by Ed Owlett and carried.

EDU Request from Charleston Township – Daren Getty made a motion to approve the request from Charleston Township for 3 additional EDU's for Tioga County Homeless Initiative located at 2580 Charleston Road. The motion was seconded by Jim Bodine and carried.

2021 WMA Audit – Audit has been completed. Good report, no red flags.

WMA Bank Account Signers – Bob DeCamp made a motion to add Borough Manager Louis Rachiele and Assistant Secretary Christina Christman to all WMA bank accounts. The motion was seconded by Jim Bodine and carried.

Pay Bills

Jim Bodine made a motion to ratify the payment of bills and pay bills in the amount of \$22,404.50. Ed Owlett seconded the motion and it carried.

Other Business-

- Newspaper Article – The Authority would like Borough Manager Louis Rachiele to contact the Wellsboro Gazette to write an article about the Sewer Rehabilitation Project.

Public Comment - none

Adjourn – Bob DeCamp adjourned the meeting 5:25 p.m. Next meeting September 20th at 4pm.

Minutes respectfully submitted by


Secretary/Treasurer