

REGULAR MEETING OF THE WELLSBORO MUNICIPAL AUTHORITY
February 16, 2021

The meeting of the Wellsboro Municipal Authority was called to order by R. Robert DeCamp on Tuesday, February 16, 2021 at 4:00 p.m. Meeting in the Council Room of the Borough Office at 14 Crafton Street were R. Robert DeCamp, Ed Owlett, Terry Bryant, and James Bodine, constituting a quorum. Borough Manager Scot F. Boyce, Jr., and Recording Secretary Amy Kane Perry were also in attendance. Representing Larson Design Group was Shawn Downey. The Pledge of Allegiance was said by all.

Minutes of the January 19, 2021 Meeting- Minutes of the January 19, 2021 meeting were approved by motion of Terry Bryant, seconded by James Bodine, and carried.

Public Comments on Agenda Items-none

Items:

Diversified Oil & Gas Royalty - The Diversified Gas Royalty Payment this month has not been received.

Sand Filter Automated Valve Project – Crew finished today. Borough Manager, Scot F. Boyce Jr. will be contacting Scott Bray to review the project.

Headworks and CSO Project – Shawn Downey from Larson Design Group advised the Authority that they are ready to bid out the project contingent on some follow up questions regarding electrical that he will be contacting Rob Cleveland, Superintendent of Water & Sewer about and the approval of the following changes:

- The relay panel that sends the signal to the SCADA be contracted through Martz directly.
- The CSO valve that was not originally being replaced be replaced with a plug valve to help with system efficiency.

A motion was made by Terry Bryant to approve Larson Design Group to start the bid process with the changes, the motion was seconded by Ed Owlett, and carried. Larson plans on holding a pre-bid meeting Tuesday, March 2, 2021 at the Sewer Plant located at 300 Tioga Street at 10am. If everything goes according to schedule the submitted bids should be received and ready to be opened at the March 16, 2021 meeting giving time for review before awarding the bid at the April 20, 2021 meeting.

Charleston Twp Municipal Authority submitted requests the following EDU's

- a. 1 EDU at 11956 Route 6 for Jim and Diane West
- b. 7 EDU at 12880 Route 6 for Wellsboro Bible Church (former Shell Building)

Borough Manager, Scot F. Boyce Jr. reported that Charleston Township has not exceeded their allowable EDU's. A motion was made by Ed Owlett to approve the additional EDU's requested, the motion was seconded by R. Robert DeCamp, and the motion carried.

Bodine Street Water Extension Concept – Delmar Township currently is not interested in pursuing the Bodine Street water extension. The extension would reach approximately 20 homes at a cost a minimum of approximately \$30,000 per connection.

A motion was made by James Bodine to approve the addition of Amy Kane Perry as signer on Wellsboro Municipal Authority accounts effective February 16, 2021 at the following institutions – Northwest Savings Bank and First Citizens Community Bank. Ed Owlett seconded the motion and it carried.

Penn Dot Route 6/East Avenue Project – The project is currently on hold as Penn Dot failed to get permission for advertisement this week. It is currently uncertain as to when the project will start.


Delmar Municipal Authority – Delmar Municipal Authority was originally formed in 1992. They will be holding their first meeting Wednesday, February 17, 2021. Members of the authority include Gary Clark, Devon Martin, Misty Gardner, Nina Brey and Misty Gardner.

Pay Bills

James Bodine made a motion to ratify the payment of bills and pay bills in the amount of \$49,751.36. Terry Bryant seconded the motion and it carried.

Adjourn – meeting adjourned at 4:37 p.m. Next meeting March 16th at 4pm

Minutes respectfully submitted by


Recording Secretary