

**REGULAR MEETING OF THE WELLSBORO MUNICIPAL AUTHORITY**  
December 21, 2021

The meeting of the Wellsboro Municipal Authority was called to order by Bob DeCamp on Tuesday, December 21, 2021 at 4:00 p.m. Meeting in the Council Room of the Borough Office at 14 Crafton Street were Bob DeCamp, Terry Bryant, Ed Owlett, Jim Bodine and Grant Cavanaugh, constituting a quorum. Borough Manager Scot F. Boyce, Jr., and Secretary/Treasurer Amy Kane Perry were also in attendance. The Pledge of Allegiance was said by all.

**Minutes of the November 16, 2021 Meeting-** Minutes of the November 16, 2021 meeting were approved by motion of Grant Cavanaugh, seconded by Ed Owlett, and carried.

**Public Comments on Agenda Items-none**

**Items:**

Diversified Oil & Gas Royalty - We received a check from Diversified Oil & Gas this month in the amount of \$64,441.61.

Jim Bodine made a motion to ratify Change Order submitted by Dave Kronenwetter in amount of \$6,018.00 for new conduit installation for headworks project at the WWTF. Grant Cavanaugh seconded the motion and it carried.

Terry Bryant made a motion to ratify Change Order #1 submitted by Maverick Construction LLC for additional concrete work to repair leak found in 24" clay pipe when uncovered and the deduction of a window removed from the Headworks project in the amount of \$1,134.00. Ed Owlett seconded the motion and it carried.

Jim Bodine made a motion to approve Pay App #4 from Maverick Construction LLC in the amount of \$71,468.10. Ed Owlett seconded the motion and it carried.

Terry Bryant made a motion to sign Seneca Oil and Gas Lease for Parcel #09-02.00-044. Bob DeCamp seconded the motion and it carried.

2020 WMA Audit is complete – no issues

**Pay Bills**

Jim Bodine made a motion to ratify the payment of bills and pay bills in the amount of \$352,368.82. Grant Cavanaugh seconded the motion and it carried.

**Other Business**

Filling Station – During the month of November the filling station sold 95,000 gallons of water resulting in approximately \$665 in revenue.

UV System – Shawn Downey from Larson Design should be ready to present information regarding upgrading to a UV disinfection system.

Delmar Filling Station/Tanks – Hunt Engineering provided plans and cost estimates they had previously prepared for connecting the tanks located next to the Authority's filling station. Additional work would need to be completed and the costs updated before the exact cost of connection can be determined.

Grant Cavanaugh made a motion to allow Borough Manager Scot Boyce, Jr. to sign the letter for engagement of services to engage Hunt Engineering to finish plans for connecting to the Delmar filling station to the storage tanks and to update the cost estimate. Jim Bodine seconded the motion and it carried.

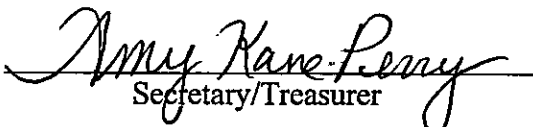
Bob DeCamp made a motion to authorize Terry Bryant to discuss the possible purchase of the tanks owned by Genesee & Wyoming Railroad for the benefit of the Wellsboro Municipal Authority. Ed Owlett seconded the motion and it carried.

Bob DeCamp will work on getting a name for contacting Seneca Resources regarding their water needs.

**Public Comment - none**

**Adjourn** – Bob DeCamp adjourned the meeting 4:42 p.m. Next meeting January 18<sup>th</sup> at 4pm.

Minutes respectfully submitted by

  
Secretary/Treasurer