

WELLSBORO MUNICIPAL AUTHORITY

November 21, 2017

The meeting of the Wellsboro Municipal Authority was called to order by Terry Bryant on Tuesday, November 21, 2017 at 4:00 p.m. in the Council Room of the Borough Office at 14 Crafton Street. The Pledge of Allegiance was said by all present.

ATTENDANCE: Wellsboro Municipal Authority Members Grant Cavanaugh, Ed Owlett, and Terry Bryant.

OTHER'S PRESENT: Borough Manager Scot F. Boyce, Jr., Borough Secretary/Treasurer Susan L. Keck, Plant Operators Rob Cleveland and Alan Zeigler.

MINUTES: Minutes of the September 19, 2017 meeting were approved by motion of Ed Owlett, seconded by Grant Cavanaugh, and carried unanimously.

Public Comments on Agenda Items-None

October/November Royalty- We received \$16,373.25 in October and \$12,022.51 in November. These numbers should begin to ramp up in January.

Ledvance Closeout- Christ Lantz will close the whole incident out now, as we are under the limits for nutrients.

SRBC Registration of Withdrawal Sources- SRBC is now requiring registration of all withdrawal sources. This could require digging into information gathered over five years to obtain historical withdrawal data. If this is completed by the end of June, it is a free process. Scot met with Scot Bray to discuss planning this. Registration cannot occur until after the first of the year.

Charleston Township Request for 1 EDU- Stager property- Grant Cavanaugh made a motion to approve the request. Ed Owlett seconded the motion, and it carried.

Approve SCADA System at Wastewater Treatment Facility- One of the 3 monitoring computers at the WWTP was damaged in a power surge and was replaced with an older, unused one at the Borough Office. The system rejected the computer because of incompatibility, but it is being maintained using a license borrowed from Martz. An investment of \$20,340.00 would implement the upgrade to Martz's technology: a software system that would combine the three existing computer systems into one, and it would control the blowers automatically. Currently the blowers are adjusted for the median overnight usage manually, which is a best-guess scenario. The Martz system would be unique to our system with wireless antenna which would text and phone Rob when a problem occurs. Then he would be able to make adjustments remotely. The benefits are savings in operator time, optimization of the use of the blowers and the resultant electric reduction, and the increase in effectively meeting the discharge of nutrients.

The technology could be included in an application for a grant to the PA Small Water and Sewer Program.

Grant Cavanaugh made a motion to approve Resolution No. 2017-02 requesting a PA Small Water and Sewer Program Grant for \$40,000.00, and committing to the 15% (\$6000) match. The seam repair on the tanks at the WWTP would be part of this grant application along with the Martz System. Ed Owlett seconded the motion and it carried.

Ed Owlett made a motion to approve purchase of the Martz System contingent on grant approval. Grant Cavanaugh seconded the motion and it carried.

BILLS: A motion was made by Ed Owlett, and seconded by Grant Cavanaugh to ratify the payment of bills and pay bills as follows:

C&N Bank (Loan Payment): \$16,437.13

First Citizens Bank (Loan Payment -- PennVEST Sweep account): \$12,192.10

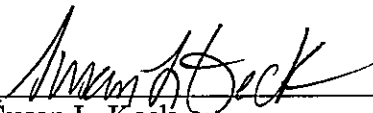
Northwest Bank Gas Royalty Account: Owlett's Farm Store: \$280.00 for a gate at the well site.

This motion was carried.

Public Comments: None

ADJOURN: Adjourned 4:28 p.m.

Minutes respectfully submitted by



Susan L. Keck

WELLSBORO MUNICIPAL AUTHORITY

RESOLUTION NO. 2017-02

A RESOLUTION OF THE WELLSBORO MUNICIPAL AUTHORITY, TIOGA COUNTY, PENNSYLVANIA, REQUESTING A PA SMALL WATER AND SEWER PROGRAM GRANT FROM THE COMMONWEALTH FINANCING AUTHORITY

Be it RESOLVED, that the Wellsboro Municipal Authority of Tioga County hereby requests a PA Small Water and Sewer Program grant of \$40,000 from the Commonwealth Financing Authority to be used for improvement and repair of the Wastewater Treatment Plant.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Scot F. Boyce, Borough Manager, and R. Robert DeCamp, Wellsboro Municipal Authority Chairman, to execute all documents and agreements between the Wellsboro Municipal Authority and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Susan L. Keck, duly qualified Secretary of the Wellsboro Municipal Authority, Tioga County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Wellsboro Municipal Authority at a regular meeting held November 21, 2017 and said Resolution has been recorded in the Minutes of the Wellsboro Municipal Authority and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Wellsboro Municipal Authority, this 21st day of November, 2017.

Wellsboro Municipal Authority
Name of Applicant

Tioga
County

Susan L. Keck
Secretary