

WELLSBORO BOROUGH COUNCIL

September 26, 2011

Council President Joan Hart called the regular monthly meeting of the Borough Council for the Borough of Wellsboro, Pennsylvania, to order with a quorum of five members present at 6:00 p.m., Monday, September 26, 2011, in the council room of the John E. Dugan Fire Station Municipal Building, 28 Crafton Street, Wellsboro, Pennsylvania.

PLEDGE TO FLAG- The pledge of allegiance to the American Flag was given by all present.

ELECTED OFFICIALS:

The following elected officials of the Borough of Wellsboro were present

First Ward Council Member- Michael Wood

First Ward Council Member- Rudolf Scharf

First Ward Council President- Joan Hart-

Second Ward Council Member- John Sticklin

Second Ward Council-Vice President- John E. Wheeler

APPOINTED OFFICIALS:

The following appointed officials of the Borough of Wellsboro were present

Superintendent of Public Works- Mark Dieffenbach

Superintendent of Water & Sewer Plants- Daniel Brought

Secretary/Treasurer- Susan Keck

Assistant Secretary- Florence Martino

PRESS:

Wellsboro Gazette- Natalie Kennedy

VISITORS:

Debbie Day – 50 Muck Road, Wellsboro

Adam Steininger – Larson Design Group – Senior Design Engineer

Kurt Brungard – Larson Design Group

KING STREET BRIDGE- Adam Steininger presented the plan from Larson Design for the replacement of the King Street Bridge over Kelsey Creek. He said they are in the preliminary design stage right now. Penn DOT has approved the horizontal and vertical alignment study. Larson submitted the TS& L Plan, which are the type, size and location of the bridge itself for Penn DOT's approval. Mr. Steininger then said the existing bridge is a steel I beam bridge, which is deteriorating. The new bridge will be a pre-cast frame culvert. It will be 24' curb to curb and we moved the structure 10' to allow a turning radius to the borough section of land for any future development.

The new bridge will be similar to the Central Avenue Bridge with sidewalks and curbing. The brick design has been proposed on the sides of the bridge. Adam Steininger said the plan is to have sidewalk on both sides, however some of the residences in that area do not have sidewalks at this time. He said there is an existing sidewalk on Fischler Street and on the other side of bridge there is a sidewalk.

WELLSBORO BOROUGH COUNCIL

September 26, 2011

Council Member Wood "At the present time there is one section that is a drop off and there isn't even room for guard rails. Would this be corrected with the new bridge and sidewalks?"

Superintendent Dieffenbach asked if the road going to the borough's property would be wide enough for two cars to pass. Adam Steininger said they did not widen the entire roadway, however near the bridge two cars would be able to pass. They could incorporate a water line into the plan for the home near the bridge. He said Penn DOT may not put it in their plan.

Kurt Brungard said the plan is into Penn DOT for approval. He said they may not approve the plan to move the bridge and they may not pay for the additional retaining walls that we put down stream due to the walls go be on 25'. The cost of the retaining walls is approximately \$130,000.00. Kurt Brungard said within another month we will know Penn DOT's decision.

Adam Steininger said they need to get cleared up who owns the property. Council President Hart said Br. Black owns Manford Hart's property. Adam Steininger asked if the borough would have given up the right of way. Secretary Keck said the borough doesn't usually give up any of the borough streets.

Adam Steininger asked if the borough had plans to improve Fischler Street. Superintendent Dieffenbach said the street committee needs to address the concerns and would need to be proposed for paving in 2012. Superintendent Dieffenbach said King Street is a 50' right of way and Fischler Street has a 35' right of way.

Kurt Brungard said the letting date is 2012 and the construction would be the summer of 2013. Council Member Wood said the borough will need to install storm water line up on Fischler Street. Adam Steininger said they would have the drainage plan done by next month. Council President Hart recommended the Street Committee review the site and make their recommendations to Larson Design.

INDEPENDENT BIBLE CHURCH-Council President Hart said she spoke with Chief Bodine and said the church does this every year and there are never any problems. Council President Hart said the church is having a National Life chain on October 2nd from 2 p.m. to 4p.m. Council Member Wheeler made a motion to approve the request, seconded by Council Member Sticklin motion carried 5-0.

ENERGY COMMITTEE MINUTES- Secretary Keck said the minutes were included to keep the members of council up to date on projects. Council Member Scharf said he was going to the Wellsboro Electric Company to see how they are coming on the four sample lights they are going to install around this building.

SUPERINTENDENT OF PUBLIC WORKS- Superintendent Dieffenbach reported the four streets have been paved and the millings from the four streets have been put on upper Buena Vista and upper Meade Street. Council Member Sticklin asked when we

WELLSBORO BOROUGH COUNCIL

September 26, 2011

accept the contract from paving companies does the borough supplies the flagmen for the paving project. Superintendent Dieffenbach said the companies usually have flagmen however the borough may assist. Superintendent Dieffenbach said on Grant Street we did assist and offered barricades due to the hospital construction.

TRAFFIC LIGHTS- Superintendent Dieffenbach said Kurchrik's is still working on the lights, he said they do have most of the pedestrian crossing signs installed.

PENN WELLS LODGE- Superintendent Dieffenbach said the hot tap and fire line has been completed. Chief Bodine did assist with the traffic. Also the sewer tap has been done in the back of the property.

DUNKIN DONUT HYDRANT- Superintendent Dieffenbach said the patch will be done this week. Don Knowlton had made a tool and pulled out the hydrant. We ordered a part from Texas and now will not need to pay \$2,000.00 for a new hydrant.

CHARLESTON STREET CURB - The curbing project has been started, however we will not have concrete until Thursday or Friday of this week, due to the gas companies pouring large pads.

PLANT SUPERVISOR- Dan Brought reported he had spoken with Mark Reese and he has finished the pump so we should get it back next week.

KECK WELL- Dan Brought reported the Swif test is going well.

SECRETARY/TREASURER'S REPORT- Secretary Keck asked for a motion to approve the bills for 9/15th, 16th and 21st- Council Member Sticklin made a motion to approve the bills, seconded by Council Member Wheeler motion carried 5-0.

FINANCE COMMITTEE REPORT-1. RESCIND COUNCIL ACTION on ASPHALT 01.438.4248- Secretary Keck informed the Council the Finance Committee recommends the asphalt account be funded with money from the General Rainy Day account and the additional interest from prior years that had been re-calculated by Northwest Bank. Council Member Sticklin made a motion to approve the recommendation, seconded by Council Member Wheeler motion carried 5-0.

2. RECOMMEND PAYING \$2,275.00 FOR SCOTT BRAY FOR PREPARTION OF RFP FOR FILTER MEMBRANE STUDY OUT OF THE WATER RAINY DAY FUND- Council Member Sticklin made a motion to approve the recommendation, seconded by Council Member Scharf motion carried 5-0.

3. PAY HANDWERK INVOICE OF \$131,028.47 USING EXCESS REVENUE RECEIVED IN DELIQUENT TAX LINE 01.301.3400- Secretary Keck said the breakdown of the paving funding is on page 2 of the Finance Report. She said the funding will come from State Liquid Fuels in the amount of \$17,500.00, County Liquid Fuels in the amount of \$5,837.00, Excess in Delinquent Tax in the amount of \$45,611.03

WELLSBORO BOROUGH COUNCIL

September 26, 2011

and the balance of \$62,080.44 from the paving line item and from storm water. Council Member Sticklin made a motion to approve the recommendation, seconded by Council Member Wheeler motion carried 5-0.

GARBAGE ACCOUNT- Secretary Keck reported the solid waste revenue is exceeding the expenses. Council Member Sticklin asked how much the fall clean-up would cost. Secretary Keck said it is expensive however the account should be able to cover the cost and the revenue should still cover the cost of the expense.

CONSIDER APPROVAL OF 2012 MINIMUM MUNICIPAL OBLIGATION FOR THE MANAGEMENT PENSION PLAN- Secretary Keck said the amount is down from last year in the amount of \$69,726.00. Council Member Wheeler made a motion to approve the plan, seconded by Council Member Wood motion carried 5-0.

RECOGNIZE CHARLIE & DIANNE MESSINA FOR PAYMENT OF 15 FLAG HOLDERS- Secretary Keck explained the Council had decided to purchase 15 flag holders. Charlie Messina came in the office and said he and his wife were going to pay for the flag holders; they are the ones who put the flags out on Main Street. Council President Hart requested Secretary Keck send a letter of thanks from the Borough.

EARNED INCOMETAX COLLECTION CONTRACT- Secretary Keck said Keystone Collection Group will be collecting earned income tax beginning 2012 and is offering to also collect the Local Service Tax and Delinquent taxes. Secretary Keck said she would set up a meeting with the representative from the Keystone Collection Group for a presentation.

WHITE CANE DAY- Secretary Keck asked Council to approve the request for the Lions Club to have the White Cane Day on October 8th. Council Member Sticklin made a motion to approve the request, seconded by Council Member Wheeler motion carried 5-0.

SIDEWALK PIZZA HUT- Council Member Sticklin asked if the sidewalk down at Pizza Hut was going to be restored. Secretary Keck said the borough had received a letter and PennDOT would be working it in to the schedule once they get caught up with the flooding which occurred east of Wellsboro.

PEARL ST. CEMETERY- Council Member Wheeler asked council if they would approve a youth group from the Catholic Church trimming around the stones and clean around the stones. All agreed.

HIGHWAY COMMITTEE REQUEST- Council Member Wood requested the Street Committee review the area on Charleston Street, between John's Service Center and Terry's Hoagies. Council Member Wood requested before the paving begins have a curb installed so cars will not be parked in front of the store. Council Member Wood said it would make the area safer for pedestrians. Council Member Sticklin said it should be a

WELLSBORO BOROUGH COUNCIL

September 26, 2011

sidewalk not a parking area. Council Member Hart requested the street committee meet and make a recommendation to Council at the next meeting.

ADJOURNED 7:10 p.m.