

Wellsboro Borough Council Meeting Minutes June 10, 2013

Council President Joan Hart called the Regular meeting to order and the Pledge of Allegiance was recited.

Attending were President Joan S. Hart, Vice President John E. Wheeler, Councilors Michael J. Wood, John Sticklin and Terry Bryant, Borough Manager Daniel K. Strausser, Borough Secretary/Treasurer Susan L. Keck, and Chief of Police James Bodine.

VISITORS- Natalie Kennedy, Wellsboro Gazette, Janet Strausser, Kevin Connelly, Andrew Harding, Craig Mussler

MINUTES: Minutes of May 13, 2013 meeting were approved by a motion from John Sticklin, seconded by Mike Wood, and carried unanimously.

NEW BUSINESS

HARB

Mark & Debi Northrop, Replacement of an octagonal window at 27 West Avenue. The HARB board recommends approval. Councilor Sticklin made a motion to approve, Councilor Wheeler seconded, and it carried unanimously.

John Albrecht, House and Garage Modifications, 151 Main Street.

Mr. Albrecht requested to change his approval from white horizontal siding to vertical wood siding. The HARB Board recommends denying this application. Councilor Bryant made a motion to deny and to have the garage be also as originally approved and the shutters be put back. Councilor Sticklin seconded, and it carried unanimously.

Soldiers and Sailors – The HARB board recommends approval of the change in signs at the Laurels and The Green Home. This was taken off the agenda.

We have received a \$15,000 grant from DCED to help fund the Wellsboro, Charleston, Delmar and Duncan Comprehensive plan. This is known as the WCDD Plan. Our web site is WCDDplan.org. WCDD is currently preparing an RFP for a Project Planner for the development of the Inter municipal Comprehensive Plan. Borough Council will approve recommendations from the WCDD as needed for applications, etc. This procedure was approved by a motion from John Sticklin, seconded by Mike Wood, and carried unanimously.

Laurel Health Zoning Hearing Request for a Variance for a sign on Water Street has been approved by the Zoning Hearing Board. Sign will be 23 sq. ft. instead of 32 sq. ft. One sided and out of the sight triangle.

General Government, Administration, Buildings, Personnel

A motion to pay bills for 5/10, 5/15, 5/16, 5/30, 6/3 and 6/6 as presented was made by Councilor Wood, seconded by Councilor Sticklin, and carried.

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PAYMENT APPLICATIONS- 14 CRAFTON STREET

A motion to ratify payment application #3 from Black Bear Construction for our new building in the amounts of \$43,121.30 for General Construction, and \$8,464.50 for Electrical was made by Councilor Wood, seconded by Councilor Sticklin, and carried.

COLE WHEATLEY - A motion to take Cole Wheatley off temporary employee and make him full time effective today was made by Councilor Wood, seconded by Councilor Bryant, and carried.

We anticipate moving into the new borough offices in late June.

DEANE CENTER-The tax appeal of the Deane Center before the Tioga County Board of Assessment was held on Tuesday, May 28th. A decision is to be announced on June 25th.

Transient Retailer Ordinance –The Borough Manager was given approval to prepare an amendment to this ordinance.

Garbage Truck out for bid- The events we need a truck for we can secure a truck from NTSWA. Money that is received will be put into a CD for garbage truck fund if needed at the end of the current contract with NTSWA. This was approved by motion of Councilor Wood, seconded by Councilor Bryant, and carried.

Durango- A motion was made by Councilor Wood to put this out for bid. The motion was seconded by Councilor Sticklin and carried. This is the car the borough manager is currently using. The borough manager will then use the old police car.

Safety, Police, Fire, Protective Inspections, Codes, EMA

Mayors Report – STPR and Family day were both well attended. There was a good turnout for the pet parade also.

Police Report- The Chief reported the department is prepared for the Laurel Festival. Many man hours are being clocked in investigations this month. The permit for the Central Avenue speed control sign is nearing completion. Wellsboro is the first one to go through the permitting process for this type of sign.

On June 26, the DUI Memorial Wall will come to Wellsboro and locate on Pearl Street between Central and Charles from 11:30-1:30 p.m.

Public Works, Solid Waste, Highways, Parking, Water, Sewer

King Street Bridge Bid Results: Clearwater Construction Inc - \$916,000; LTT Trucking LLC - \$957,187.80; PennDOT's Estimate was at \$767,914.75 and Larson estimate was at \$872,000. Low bid is above PennDOT's estimate by 10%. The contractor will have to justify their bid before to PennDOT before it is awarded.

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Membrane Water Filter plant is proceeding along as planned. We anticipate it will be on line in late July of this year.

The replacement of the pumps at the sewer plant is an ongoing project. The Technical Review was given on Friday.

The 2013 street program bids were opened today at 2 P.M. Charles Construction bid \$111,951.61, HRI, Inc. at \$125,257.90; and Hawbaker, Inc. at \$128,867.00. Councilor Wood made a motion to award, conditional on Dan's approval, to Charles Construction. This was seconded by Councilor Sticklin and carried unanimously. The street project will include Stickley Street and Horseshoe Hill.

The Sewer Right of Way on property on LG Lane connecting Delmar Township to our sewer collection system has been secured at no charge to the Borough. Manager Strausser and his wife, Janet donated this to the Borough.

Parks & Recreation, Trees, Beautification, Senior Center

A motion to ratify the part time pool and Parks and Recreation employees as presented below was made by Councilor Sticklin, seconded by Councilor Wood and carried unanimously.

Name	Job title	Hourly Rate
Deb King	Pool Manager	10.50
Thomas Straniere	Head Guard	8.50
Judy Evans	Front Desk/Guard	8.00
Katie Straniere	Guard	8.00
Damon Cole	Guard	8.00
Ben Shaw	Guard	8.25
Dan Saniga	Guard	7.75
Emilie Kramer	Guard	7.75
Sarah Kramer	Guard	8.00
Jonathan Chambers	Guard 1 st year	7.50
Alex Kurtz	Guard 1 st year	7.50
Natalie Mee	Guard 1 st year	7.50
Philip Straniere	Guard 1 st year	7.50
Nick Webster	Guard 1 st year	7.50
John McDonnell	Guard 1 st year	7.50
Ethan Callahan	Substitute guard/pending cert.	7.25
Patrick Herres	Pool & Park Maintenance	8.50
Mitch Snyder	Pool & Park Maintenance	8.00

Employee Benefits, Negotiations, Insurance, Safety, Training

No decision on contract arbitration as yet.

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EXECUTIVE SESSION: An executive session was called for personnel matters at 6:26 p.m.
EXECUTIVE SESSION OUT: Session ended at 6:40 p.m.

A motion was made by Councilor Bryant to raise the Borough Manager salary by \$1,000.00 per month. This was seconded by Councilor Sticklin and carried 4-1. Councilor Wood said he opposed because this is not an appropriate time for this action.

Adjourned at 6:41 p.m.

Minutes respectfully submitted by Susan L. Keck

