

Wellsboro Borough Council Meeting Minutes May 13, 2013

Council President Joan Hart called the Regular meeting to order and the Pledge of Allegiance was recited.

Attending were President Joan S. Hart, Vice President John E. Wheeler, Councilors Michael J. Wood, Rudolf Scharf, John Sticklin and Terry Bryant, Borough Manager Daniel K. Strausser, Borough Secretary/Treasurer Susan L. Keck, and Chief of Police James Bodine.

VISITORS- Natalie Kennedy, Wellsboro Gazette, Janet Strausser, Kevin Connelly

MINUTES: Minutes of April 8, 2013 meeting were approved with corrections by a motion made by John Sticklin, seconded by Rudy Scharf, and carried unanimously.

NEW BUSINESS

We have received a \$15,000 grant from DCED to help fund the Wellsboro, Charleston, Delmar and Duncan Comprehensive plan. This is known as the WCDD Plan. Our web site is WCDDplan.org. The grant is \$5000. Less than we anticipated, so after the RFP comes in we will know if each municipality will need to contribute more.

The Laurel Health Zoning Hearing Request for a Variance for a sign will be held on June 6th at 5 p.m. Councilor Scharf made a motion to recommend approval to the Zoning hearing board as long as the sign is not in the sight triangle. Councilor Wood seconded the motion and it carried.

General Government, Administration, Buildings, Personnel

A motion to pay bills for 4/17, 4/25, 4/29, 4/30 5/1 and 5/9 was made by Councilor Sticklin, seconded by Councilor Scharf, and carried unanimously.

PAYMENT APPLICATIONS- 14 CRAFTON STREET A motion to ratify payment application #2 from Black Bear Construction for our new building in the amounts of \$55,196.36 for General Construction, \$9,049.05 for Electrical and \$15,256.80 for Plumbing was made by Councilor Wood, seconded by Councilor Sticklin, and carried unanimously.

The Borough thanks Charles Griscavage for painting the railing around Wynken, Blynken, and Nod at no cost to the Borough.

We anticipate moving into the new borough offices in early June.

Letters of thanks will be written to Maria Colangelo and Marina Garrison for their artistic rendition of the "Please Don't litter" road that will be in the Newsletter this month.

The tax appeal of the Deane Center before the Tioga County Board of Assessment has been rescheduled for Tuesday, May 28th @ 9:30 AM. at the courthouse.

Safety, Police, Fire, Protective Inspections, Codes, EMA

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Mayors Report – The car is back in service. Police Department is planning the Laurel Festival enforcement. We planted trees for Arbor Day, and have a flag, bumper sticker and other things to present.

Police Report- The Chief reported a busy month. Doug Burd is doing well on the commercial vehicle patrol.

On June 26, the DUI Memorial Wall will come to Wellsboro and locate on Pearl Street between Central and Charles from 11:30-2:00 p.m. Chief Bodine requested a motion to approve street closures and it was made by Councilor Sticklin, seconded by Councilor Wood and carried. The Chief also stated that the Durango will be sold.

Public Works, Solid Waste, Highways, Parking, Water, Sewer

King Street Bridge is currently being bid by the state.

Construction Letting on May 23, 2013 after 11 a.m.

Utility work (relocations) ongoing and to be completed by July 8, 2013 by utilities.

Contractor/PennDOT get agreements in place (takes about 8 weeks)

Construction Start Date or Notice to Proceed is 7/22/2013.

Contractor will mobilize to site after this date and start work.

Contractor will work on project until completed before winter or have winter shut down and start back up in Spring of 2014. The bridge is required to be opened to traffic by November 20, 2013 before winter shutdown.

If winter shut down occurs, contractor comes back in Spring of 2014 to finish final paving, seeding, cleanup and anything else that is needed to complete the project.

The Membrane Water Filter plant is proceeding along as planned. We still anticipate it will be on line in June of this year.

The replacement of the pumps at the sewer plant is an ongoing project.

Motion to approve Resolution #2013-03 Application for County Aid in the amount of \$5,739.50 was made by Councilor Bryant, seconded by Councilor Scharf, and carried unanimously.

A proposed new bus unload/load area in front of the Penn Wells Lodge was recommended by the Parking Authority. This would have appropriate signage and markings. This was approved by motion of Councilor Sticklin, seconded by Councilor Wood, and carried unanimously.

The 2013 street program will be let for bidding within the month with a July/August paving time frame.

Councilor Sticklin requested that the signal light operation be checked against the permit, as he has observed problems with those as well as the walk lights, which don't seem to have been working properly. Manager Strausser will look into this with PennDOT and Kuharchik.

Councilor Bryant asked about the Eye Care sign near Verizon. Manager Strausser will check again with Andrew Harding, HARB Chairman about the status of this as well as a broken flag holder in front of Penn Oak.

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Parks & Recreation, Trees, Beautification, Senior Center

The street tree planting is completed for this spring with 13 trees planted on Jackson Street, 4 on Grant Street, 2 on Bryden Street, 1 on West Avenue, and 1 on Sturrock Street.

The Manager was asked to write thank you letters to Mrs. Berensten and the Ag class, whose help with the Shade Tree planting was very much appreciated.

Employee Benefits, Negotiations, Insurance, Safety, Training

Act 111 hearing for the police contract and DPW contract was held on April 30th. We are awaiting the arbitrator's decision.

Adjourned at 6:38 p.m.

Minutes respectfully submitted by Susan L. Keck