

# Wellsboro Borough Council Meeting Minutes

## April 8th, 2019

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Council President Craig West called the regular meeting to order at 6:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street. The Pledge of Allegiance was recited.

Attending were Mayor John E. Wheeler, Councilors Craig West, Mike Wood, Matt DeCamp, Dr. Bill Yacovissi, Lou Prevost, John Sticklin, Junior Council Member Katarina Swendrowski, Borough Manager Scot F. Boyce, Jr., Chief Jim Bodine, and Secretary/Treasurer Susan L. Keck.

**VISITORS** – Karen and Alexandra Swendrowski, Betsy Stevens, Stacie Wolz and Jeremy Clark, Water Street residents, Caroline Warner, Main Street resident, and Natalie Kennedy from the Wellsboro Gazette.

**Minutes of the March 11, 2019 Council Meeting-** Councilor Wood made a motion to approve the minutes. Councilor Sticklin seconded the motion and it carried.

**NEW BUSINESS-** An Executive Session for legal matters took place at 5:35 and ended at 5:47p.m. No decisions were made.

### **OLD BUSINESS**

**The following were recommended for approval by HARB:**

1. Request by Caroline Warner for replacement of porch decking, lattice and stairs with same style and colors. Councilor Sticklin made a motion to approve. Councilor Prevost seconded the motion and it carried unanimously.

Councilor Yacovissi made a motion to ratify and approve accounts payable for all accounts. Councilor Sticklin seconded the motion and it carried unanimously.

Councilor Yacovissi made a motion to approve the Treasurers Report for February, 2019. Councilor Prevost seconded the motion and it carried unanimously.

Councilor Yacovissi made a motion to adopt Resolution #2019-01, approving the disposal of records under the guidance of the Municipal Records Manual. The records to be disposed of are listed as an attachment to the agenda. Councilor Sticklin seconded the motion and it carried unanimously.

A public hearing was held at 5:30pm on April 8<sup>th</sup>, 2019 to hear public comment and adopt Ordinance #692, regarding adding "Car Wash" as a permitted use in the Highway Commercial and Commercial Manufacturing Zoning Districts.

Councilor Yacovissi made a motion to authorize the Borough Manager and Solicitor to pursue Rental Inspection Ordinance within the Borough. The program would be run through a third-party inspection company. Councilor Sticklin seconded the motion and it carried unanimously.

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Councilor Yacovissi made a motion to ratify sale of the 2016 Dodge Durango at \$12,000.00 to the Wellsboro Ambulance Association. Councilor DeCamp seconded the motion and it carried unanimously.

Councilor Yacovissi made a motion to participate in Trehab's Summer TANF Young Adult Program. Councilor Prevost seconded the motion and it carried unanimously.

Councilor Yacovissi made a motion to authorize the Solicitor and Borough Manager to move to penalty phase for property maintenance violations at 126 Buena Vista Street. Councilor Sticklin seconded the motion and it carried unanimously.

Councilor Yacovissi made a motion to approve LST (Local Services Tax) payment to the Wellsboro Fire Department in the amount of \$15,000.00 and the Wellsboro Police Department in the amount of \$20,985.00. Councilor Sticklin seconded the motion and it carried unanimously.

Councilor Yacovissi made a motion to approve the land development plan submitted by 727 Land Group for a Car Wash, contingent on all comments submitted Borough Engineer and County Planning Office being met satisfactorily, as well as, recommendations of the Wellsboro Shade Tree Commission. Councilor Sticklin seconded the motion and it carried unanimously.

Councilor Yacovissi made a motion to approve the Right-of-Way to Blue Ridge Cable Technologies, Inc. at 88 Bryden Street for installation of fiber optic line on existing poles to the existing County tower. Blue Ridge already has a line on this stretch of utility poles. Councilor DeCamp seconded the motion and it carried unanimously.

Mayor's Report- No report

Police Report – Officers Christman and Boyce attended the SHARP Training. They have one more scheduled.

The Community-Wide Yard Sale is scheduled for April 12<sup>th</sup> and 13<sup>th</sup>. Yard Sale Permits are not required for any sales held for these days.

Spring Cleanup will be held during the week of April 15<sup>th</sup>. Pickup will be held on your regularly scheduled garbage pickup day.

On April 20<sup>th</sup>, a group of Mansfield University students will be in town to paint the parking meter posts. The volunteer efforts are part of Mansfield University's "The Big Event" Community Service Project. The Borough is grateful for the volunteers and their contribution to our community.

The Borough will begin the stormwater extension project on Bodine Street this week.

U.S. Army Corps of Engineers staff will be walking the streams within the Borough to assess streambank erosional and stability issues, beginning this week. The work is expected to last a few weeks. This study, which will result in a plan to address these issues, is being completed at

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no cost to the Borough. The Borough thanks the Tioga County Conservation District for their assistance in getting this project started. This project will also begin this week.

Councilor Wood made a motion to sign an agreement to authorize Electronic Access to PennDOT Systems for political subdivisions. This system will be used to file annual reports. Councilor Sticklin seconded the motion and it carried unanimously.

Councilor Wood made a motion to authorize closing a section of Waln Street between house numbers 47 and 48 on Sunday, May 19<sup>th</sup> from 12pm-6pm (Rain date Sunday, June 2) for a neighborhood cook-out. Walnut Street will be completely clear for ambulance traffic. No driveways will be impeded. Councilor Sticklin seconded the motion and it carried unanimously.

Councilor Sticklin made a motion to set the Halloween Parade on Thursday, October 31<sup>st</sup>, 2019, at 6:00 pm with trick-or-treating to follow until 9:00 pm. Councilor Prevost seconded the motion and it carried unanimously.

The Borough would like to thank the volunteer efforts of the Independent Bible Church of Wellsboro in cleaning and mulching the local parks. The Borough appreciates the investment of time being put back into the community.

Councilor Sticklin made a motion to approve the Little League Parade on April 27<sup>th</sup>, 2019 at 10am. The parade will start at Packer Park, travel up Queen Street to Main Street before ending at the Central Avenue intersection.

Councilor Sticklin made a motion to dismiss Mr. McCarthy from the Shade Tree Commission Nomination. Councilor Prevost seconded the motion and it carried.

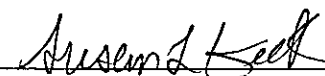
Councilor Sticklin made a motion to nominate Brian Kennedy to fill Mr. McCarthy's term ending 12/31/2021 on the Shade Tree Commission. Councilor DeCamp seconded the motion and it carried unanimously.

Councilor DeCamp made a motion to remove Paul Patt from probationary status effective April 8<sup>th</sup>, 2019. Mr. Patt works in the Water and Sewer Department. Councilor Sticklin seconded the motion and it carried.

**Public Comments-** Stacey Wolz, a Water Street resident, questioned why the "No Parking" signs were placed along the creek side of the street, explaining people were now speeding down the street. Mr. Boyce explained: the snow plow not able to clear the roadway with cars parked there, hence the signs. There was a three week speed study done recently where no cars were found to be in excess of the 25 mph posted speed. The Police Department will do another speed study in that area.

Meeting adjourned at 6:14 p.m.

Minutes respectfully submitted by

  
Secretary/Treasurer

**Wellsboro Borough Council**  
**Special meeting and Public Hearing on**  
**Conditional Use Application**  
**April 8, 2019**  
**5:30 p.m.**

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Special meeting and public hearing on a proposed Ordinance amending and supplementing Wellsboro Borough Ordinance 688, relating to zoning. The special meeting and public hearing are to consider a new definition and an additional Permitted Use in the Highway Commercial District and the Commercial Manufacturing District.

All Council except for Louis Prevost were present for the hearing.

The following were entered into the record;

- Exh B-1-Legal Notice was given
- Exh B-2-Affadavit of Publication
- Exh B-3 Kerry Miller (notice given) – had no comment
- Exh B-4 Planning Commission (notice given) – had no comment

All Exhibits were entered into the record.

Councilor Sticklin made a motion to change the ordinance to add Car Wash as a new definition and an additional Permitted Use in the Highway Commercial District and the Commercial Manufacturing District. Councilor Wood seconded the motion and it passed unanimously.

Hearing adjourned at 5:34 p.m.