



**REGULAR MEETING OF WELLSBORO BOROUGH COUNCIL**  
**APRIL 11, 2011**

medicine. The DEA will destroy the medicine properly. The DEA reported last year there was 121 tons of prescription drugs taken in around the country.

Chief Bodine reported the caseload is rising, the criminal justice committee with Dave Cohick has reported the county caseload is 33% higher than last year. Chief Bodine said there are new issues to this area and requested to have an executive session at the end of the meeting.

**SUPERINTENDENT OF PUBLIC WORKS-** Superintendent Dieffenbach reported the crew was able to repair a dropped inlet on Meade Street and has been working on many water and sewer leaks throughout the borough.

Superintendent Dieffenbach said he met with HRI for a pre-season planning session for the intersections.

Crew has begun sweeping the streets; the broom has been rehabbed, and also working on repairing potholes.

**PLANT SUPERVISOR-** Dan Brought thanked the Borough Council for hiring the new employee. He has started at the wastewater treatment plant and is working out very well.

Dan Brought reported they have started draining sand filter #1 and will clean the filter next week. Sand filter #1 should be back on line in the next two weeks. Dan Brought said this has been a long winter for the filters, however the warm weather will help.

**DEP CSO INSPECTION-** Dan Brought reported the CSO Inspection was last Wednesday and they were pleased no major violations or hits, they go through the files and paperwork.

**HARB REPORT-** Andrew Harding said the committee met on April 5<sup>th</sup> for a sign application for AMO Environmental Decisions at 82 ½ Main Street above the candy store. Mr. Harding said the sign would be maroon with gold letter and HARB approved the request upon submission of the final paint chips. Council Member Bryant made a motion to approve the request upon the colors being approved by the HARB Committee, seconded by Council Member Sticklin motion carried 5-0.

A second request was from the Canyon Motel, whose owners are combining two signs into one sign. The Canyon Motel will return next month with color samples.

**ENGINEER RECOMMENDATION ON FIRE DEPT. STORMWATER-** Secretary Keck informed the Council the Borough Engineer had reviewed the storm water plan for the new building at the annex. If approved by the Council, a stipulation should be requiring the fire department be responsible for correcting any storm water issues that may arise after completion of the project. The Fire Department would need to coordinate the work with Mark and Scott Bray to be sure the penetration of the durawall along the McDonald's side is made to the Borough's satisfaction. Fire Chief Lonnie Campbell

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stated the building would be better constructed than a pole barn. It will be steel inside and out and fully insulated. The department is growing out of the current building. This (28 Crafton St) will be the primary fire department with the new building holding seasonal equipment. Superintendent Dieffenbach stated they would not be able to construct over the trunk line. Council Member Wood made a motion to approve the request, seconded by Council Member Sticklin motion carried 5-0.

**WATER MAIN BREAK AT MAIN STREET TOP'S PLAZA-** Lonnie Campbell asked if the hydrant will be put back into service? Superintendent Dieffenbach said the hydrant would not be put back into service; there is a hydrant on the side by the Penn Wells Lodge. Lonnie Campbell said if there were a fire in the Plaza or any of the buildings on the East Avenue side of the street, it would be better to have a hydrant on the same side of the street to prevent having fire hose crossing both lanes of traffic. The only two hydrants are down by McDonald's and there is one on the boulevard by Main Street. Lonnie Campbell said the ISO rating is directly related to the number of hydrants and the water distribution line; especially in the commercial district. The Fire Department's recommendation would be to get the hydrant back in use. Superintendent Dieffenbach said they could put the hydrant back in use. Superintendent Dieffenbach said Penn DOT has new protocol for milling to plating.

**SECRETARY/TREASURER'S REPORT:**

**FINANCE COMMITTEE - APPROVE BILLS FOR 3/2, 3/3<sup>rd</sup> & 3/10<sup>th</sup>**— Council Member Bryant made a motion to approve the bills, seconded by Council Member Sticklin, carried 5-0

**COUNCIL ACTION-** Secretary Keck explained the recommendation to close the First Citizens #606211225 account with a balance of \$101,228.99 and the First Heritage Water Savings Account #0265-70 with a balance of \$35,047.82. Both amounts would be deposited into PLGIT Water Exploration account # 3647305. This way one account could be used for expenses for water exploration. Council Member Bryant made a motion to close the two accounts, seconded by Council Member Wood motion carried 5-0.

**PLGIT PROCUREMENT CARD PROGRAM-** Secretary Keck explained the representative from PLGIT's visit with Mrs. Hart and herself. The card is a pre-loaded card and could be used when going to seminars, or ordering items from the computer. Currently Council President Hart and Mayor Daugherty use their private credit card when going to seminars. Also Mark Dieffenbach, Dan Brought, Chief Bodine and Secretary Keck all use their personal credit cards for conferences and buying off the Internet for Borough purchases. Secretary Keck said when using a personal charge card the purchase is charged tax and the borough needs to reimburse the person with a check. Council Member Sticklin said there should be a \$1,000.00 limit on the card. Council Member Bryant requested this be tabled until Council President Hart is here.

**REGULAR MEETING OF WELLSBORO BOROUGH COUNCIL**  
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PURCHASE \$7,925.00 VARIABLE FREQUENCY DRIVE MOTOR FOR HAMILTON LAKE- This motor would reduce the amperage needed for the pump controls and the flow of water and will control for both pumps. Council Member Bryant said this would assist in managing the amount of water from the lake to better manage our entire system. Council Member Scharf said it would also save energy. The purchase would be paid from the PLGIT Water Rainy Day Fund #2637253. Council Member Bryant made a motion to approve the purchase, seconded by Council Member Scharf motion carried 5-0.

WATER MAIN BREAK- Secretary Keck asked Council to consider having the unexpected expenses from the water main break on Main Street be paid from the Water Rainy Day Fund account. A second item to consider is to have any money received from the sale of water be deposited back into the Water Rainy Day Fund. Council Member Bryant made a motion to approve the recommendations seconded by Council Member Sticklin motion carried 5-0.

UPDATING & AMENDING COMPREHENSIVE PLAN- Secretary Keck asked the Council to make a motion to have the Planning Commission work with Jim Weaver on this project. She would ask Jim Weaver to direct, aid and work closely with the Planning Commission to develop steps to update the comprehensive plan for the Borough of Wellsboro. Mr. Weaver has experience in this working on a new plan for the county. Council Member Scharf requested another Council Member attend the Planning Commission meetings. Council Member Sticklin made a motion to assign the Planning Commission to work with Jim Weaver, seconded by Council Member Scharf motion carried 5-0. Council Member Sticklin said he could attend.

PURCHASE & INSTALLATION OF EMS SYSTEM- Secretary Keck stated she had advertised for bids twice and received no bids for the control system for the heating, in the basement of the municipal building. State law states that if no bids are received then the municipality may enter into a contract for the purchase and installation of the item within 45 days of the last bid. We would like to purchase and install the system. Council Member Bryant made the motion to move on the purchase and hire Mr. Berg to install it, seconded by Council Member Sticklin motion carried 5-0.

CHAMBER REQUESTS STPR & FRIDAY EXPO ON BOROUGH STREETS- Secretary Keck informed the Council stated the request is the same as last year. Chief Bodine said he had reviewed the request and is fine with the request. Council Member Wood made a motion to approve the request, seconded by Council Member Scharf motion carried 5-0.

KUHARCHIK PROPOSAL- Superintendent Dieffenbach said Kuharchik was the successful bidder on the five intersections. Superintendent Dieffenbach said he recommends this firm they have been very responsive and do a good job. Council Member Scharf made a motion to approve the recommendation, seconded by Council Member Bryant, motion carried 5-0.

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SHERMAN STREET RESIDENT THANK YOU- Secretary Keck read a letter of thank-you from Mr. Miskovitz for the outstanding job of winter maintenance on the Borough streets this winter. Mr. Miskovitz also requested if the Borough experiences any extra material paving resources this coming year, he would be willing to consider paying for the surfacing for the remainder of Sherman Street.

GRISCAVAGE COST TO PAINT CONCRETE BRIDGE- Secretary Keck informed Council that Mr. Griscavage would paint the bridge at the intersection of Pearl and Waln for \$400.00. Council Member Bryant said to get it done.

SHERWOOD STREET REQUEST- Secretary Keck informed the Council she received a letter today from the Mr. & Mrs. Osgood on Sherwood Street concerning storm water drainage problem on that street. Council Member Wood said he spoke with Mr. Osgood and Mr. Osgood said he would like to have the neighbors get the three property owners together and get the storm water out to the street through his property; there is a tremendous amount of water in that area. Council Member Wood requested Mark and the Street Committee review the problem and make a recommendation to the Council. Superintendent Dieffenbach would like to invite Scott Bray to the meeting.

INSURANCE DIVIDEND CHECKS- Secretary Keck informed Council the insurance dividend checks arrived today: the Worker's Compensation check was for \$34,301.96 and the Property & Liability Blanket Policy check was \$4,491.95.

PARKS & RECREATION REPORT- Council Member Sticklin said the restroom for Woodland Park would be arriving in May.

**EXECUTIVE SESSION 7:06 p.m. – 7:38 p.m., Personnel issue.**

Council Member Bryant made a motion to abolish the existing civil service list, seconded by Council Member Wood motion carried 5-0.

Council Member Bryant made a motion to create a full time applicant pool for future police vacancies updated yearly, seconded by Council Member Wood motion carried 5-0.

Council Member Bryant stated Officer Bell has completed his probationary status and made a motion to approve hiring Josh Bell as a full-time officer, seconded by Council Member Sticklin motion approved 5-0.

**ADJOURNED**