

WELLSBORO BOROUGH COUNCIL PUBLIC HEARING

February 12, 2018

Council President Mike Hummel called the public hearing to order at 5:30p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street.

Attending were Chief Jim Bodine, Mayor John E. Wheeler, Councilors Mike Wood, Terry Bryant, Craig West, Mike Hummel, Matt DeCamp, John Sticklin, Solicitor Chris Lantz, Borough Manager Scot F. Boyce, Jr., and Assistant Secretary Florence B. Martino.

VISTORS- Kristine Shaw, Simon Shaw, Cathy Shumway, Skip Shaw, Chris Bull, Charlene Williams, Grant.Cavanaugh, Jim Weaver and Natalie Kennedy from the Wellsboro Gazette.

New Business – Public Hearing regarding Conditional Use Application for an Animal Hospital proposed at 23 Water Street.

Solicitor Chris Lantz stated the meeting was to consider a Conditional Use for 23 Water Street. Solicitor Lantz presented exhibits to be entered into the hearing:

- B-1 Notice of advertisement of Special Meeting
- B-2 Application from Grand Canyon Veterinary Hospital
- B-3 Wellsboro Borough Zoning Map
- B-4 T.C. Planner's document
- B-5 Wellsboro Planning Commission letter

Dr. Kristine Shaw explained to the Council, her plan for 23 Water Street met the Conditional Use criteria;

14.1.1 There was an adequate, safe and convenient facility for pedestrians and motor vehicles. She said there would be 13 parking spaces.

14.3.1 Animal Hospitals – Dr. Shaw explained there would be a fenced area where staff would be able to walk the dogs and the dogs would not be left outside without a staff member.

14.3.2 Animals would be confined by either being on a leash or in a carrier.

14.3.3 Dr. Shaw stated the building was serviced by municipal water and sewer. She said they would immediately clean up all waste when walking the animals. There would also be bags available for customers to clean-up their pets waste when they are coming or leaving the facility.

A-2 Floor plan- Dr. Shaw said she plans to change the front entrance way to make it handicap accessible. She is also planning to have a double door entry, to secure animals from getting out when one door is open.

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A-3 Tax Map- Shows the property outline. Dr. Shaw said she would like to locate the dumpster inside the enclosed area where they would walk the dogs.

A-4 Dr. Shaw presented a proposed sign for the front lawn.

Borough Manager Scot F. Boyce recommended she speak with Secretary/Treasurer Sue Keck considering the size of the sign.

Councilor Matt DeCamp asked how many dog runs there would be and if the dog runs would be outside or in the building. Dr. Shaw said she would have either 6 or 7 runs and the runs would be interior runs.

Dr. Shaw said she is currently planning on having office hours one evening each week and one Saturday per month. Dr. Shaw said she has good techs where she is currently and is planning on having a staff of approximately 9 people.

Public Comments- Chris Bull informed the Council; he knew Dr. Shaw and recommended the plan. Mr. Bull said Dr. Shaw has a good plan for the facility and it will bring jobs and income to the town.

Councilor John Sticklin made a motion to accept the plan. Councilor Craig West seconded the motion and it carried unanimously.

Adjourn- Meeting adjourned at 5:55 p.m.

Minutes respectfully submitted by Florence B Martino
Florence B. Martino
Assistant Secretary

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Council President Mike Hummel called the regular meeting to order at 6:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street and the Pledge of Allegiance was recited.

Attending were Mayor John Wheeler, Councilors Mike Hummel, Mike Wood, Terry Bryant, Craig West, John Sticklin, Matt DeCamp, Borough Manager Scot F. Boyce, Jr., Chief Jim Bodine and Assistant Secretary Florence B. Martino.

VISITORS - Natalie Kennedy from the Wellsboro Gazette, Jim Weaver- Trail Authority and Grant Cavanaugh were in attendance

MINUTES: Minutes for January 2, 2018 Re-Organizational meeting were approved by Councilor Sticklin, seconded by Councilor Bryant, and carried. Minutes for the January 22, 2018, Special Council Meeting were approved by Councilor Sticklin, seconded by Councilor DeCamp and carried.

PUBLIC COMMENTS ON AGENDA ITEMS – None

Committee Reports:

General Government, Administration, Buildings, Personnel

Councilor Bryant made a motion to approve accounts payable for all accounts. Councilor Sticklin seconded the motion and it carried.

Councilor Bryant made a motion to approve the Treasurers report for December 2017. Councilor Sticklin seconded the motion and it carried unanimously.

Councilor Bryant made a motion to approve Borough Manager and the Solicitor's office to proceed with Property Maintenance Code violations and unpaid prior judgement against the property at 126 Buena Vista Street. Councilor West seconded and it carried unanimously.

Councilor Bryant made a motion to move Borough's savings account to PLGIT, due to the interest rate being 3 to 15 times higher than other quotes from local financial institutions. Councilor West seconded the motion and it carried unanimously.

Safety, Police, Fire, Protective Inspections, Codes, EMA

Mayor Report- No report

Police Report- Chief Bodine stated it has been extremely busy. The Chief and one officer will be out of town on Tuesday, February 13th to transport a prisoner back to Tioga County.

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Public Works, Solid Waste, Highways, Parking, Water, Sewer

Councilor Wood stated that Northern Tier Solid Waste Authority is now accepting TV's, computers and computer accessories for recycling at no charge to Tioga County residents. Wellsboro residents can drop off approved electronics at the Tiadaghton Transfer Station on Route 6.

Councilor Wood stated the Borough has been awarded a \$68,545 grant for the Tioga County conservation District Dirt and Gravel Road Program. The funds will be used to extend the storm water further up Bodine Street.

Parks & Recreation, trees, Beautification, Senior Center

Councilor Sticklin made a motion to complete rehabilitation of Packer Park road frontage with budget funds in addition to the parks and recreation budget at the discretion of the Borough Manager. Seconded by Councilor West. seconded the motion and it carried.

Councilor Sticklin made a motion to approve a 5K race on Saturday, April 7th sponsored by Tioga County Special Olympics. The sponsor will supply flaggers and traffic control. The event starts and finishes at Packer Park, with a route that allows runners to avoid the main streets in the Borough. Councilor DeCamp seconded the motion and it carried.

Employee Benefits, Negotiations, Insurance, Safety, Training

Tioga County Trail Authority – Jim Weaver stated the original feasibility study was done in 2007. The plan was to relocate the stream and repair three erosion sites. At this time work needs to be done on the #8 bridge in Stokesdale, on the west side of Darrow's Automotive Dealership.

Jim Weaver presented to Borough Council the funding status as of January 10, 2018. Mr. Weaver stated that the T.C. Commissioners have been very supportive of the program, G&W – GROW have given \$41,000 and Shell Appalachia have given \$33,000, and have suggested the Trail Authority re-apply again for this year.

Jim Weaver said at this time the plan is to start in the Borough and go to the Hilbolt Road, the project may not be able at this time to continue to the Northern Terminus. The project is in the Borough's Comprehensive Plan. He asked if the Borough would assist with the current deficit. Council President Hummel said the Council would take it under advisement. Borough Manager Boyce said that Penn DOT would be the Project Coordinator.

Council President Hummel read a letter from Councilor Bryant stating as of 2/12/18 he would be resigning his council position. Councilor West made a motion to accept the resignation. Councilor Sticklin seconded the motion and it carried unanimously.

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Councilor DeCamp nominated William Yacovissi to fill the remainder of Terry Bryant's term. There was a discussion on possible other nominations. No other nominations were given and Mr. Yacovissi was appointed unanimously.

Councilor Sticklin made a motion to adopt resolution 2018-01 to appoint William Yacovissi to the council position. Councilor West seconded the motion and it carried unanimously.

Executive Session 6:30p.m. -

Adjourned Meeting at 6:50 p.m.

Minutes respectfully submitted by Florence B. Martino
Florence B. Martino