

## Wellsboro Borough Council Meeting Minutes February 10, 2014

Borough Council held a Conditional Use Hearing on February 10<sup>th</sup> at 5:30 PM to hear the Conditional Use request of the Wellsboro Veterans Club, Inc. to build and operate a private social club at 119 Kelsey Street. The minutes were transcribed by a court stenographer. The Pledge of Allegiance was recited.

Council President Joan S. Hart called the regular meeting to order at 7:10 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street.

Attending were Mayor John E. Wheeler, Council President Joan S. Hart, Council Vice President John M. Sticklin, Councilors Michael J. Wood, Rudolf K. Scharf, Jennifer Mase Updyke, and Kevin J. Connelly, Borough Manager Daniel K. Strausser, Chief of Police James R. Bodine, Secretary/Treasurer Susan L. Keck.

**VISITORS-** Janet Strausser, Natalie Kennedy – Wellsboro Gazette, Gary Phelps-hospital, Maureen Bower- Larson Design, Anthony Caponigro Bohler and Bill Yacovissi HARB.

**Minutes:** Minutes of the January 6, 2014 Council Meeting were approved by motion of Councilor Wood, seconded by Councilor Scharf, and carried unanimous.

**McDonald's:** Anthony Caponigro presented the final land development plan with more landscaping and trees added, as per the Shade Tree Commissions recommendations. Our Planning Commission recommended approval of this plan. Planter triangles will house the American Hornbeam trees, built with curb and wheel stops. This is revised Landscape plan # C2 Date 2/10/14. There is also a stop sign at the exit to Charleston Street. Councilor Sticklin recommended approval of this final plan. It was seconded by Councilor Connelly, and carried unanimous.

**Susquehanna Health:** Maureen Bower presented Susquehanna's land development plan for a parking lot at Central Avenue and Grant Street. Our Planning Commission recommended approval of this plan. Also HARB has recommended approval with the change in the railing on the steps. Councilor Sticklin made a motion to approve the parking lot plan. This motion was seconded by Councilor Connelly and carried unanimous.

**HARB:**

**33 West Ave. House addition.** HARB has recommended approval of this project. Councilor Wood made a motion to approve the addition. This motion was seconded by Councilor Sticklin and carried unanimous.

**Tussey Moser Funeral Home Signage,** 139 Main St. HARB recommended approval of this project. Councilor Connelly made a motion to approve the signage. This motion was seconded by Councilor Sticklin and carried unanimous.

Motion to appoint Councilor Connelly to the Recreation Executive Committee was made by Councilor Sticklin and seconded by Councilor Scharf. Motion carried unanimous.

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## **Committee Reports:**

### **General Government, Administration, Buildings, Personnel**

Councilor Scharf made a motion to ratify and approve accounts payable for all accounts. This was seconded by Councilor Sticklin and carried unanimous.

Councilor Scharf made a motion to approve the purchase of a 2014 Chevrolet Silverado 2500HD 4WD with plow package through COSTAR program at a cost of \$35,090.77. This was seconded by Councilor Sticklin and carried unanimous.

### **Safety, Police, Fire, Protective Inspections, Codes, EMA**

**MAYOR'S REPORT**-Mayor Wheeler recommended Council approve purchase of a new police car which could be order for receipt at the end of the year. Councilor Scharf made a motion to approve. This was seconded by Councilor Wood and carried unanimous.

There is one officer currently on medical leave. The Mayor declared a snow emergency last week.

**Police Report**- Chief Bodine related the training courses being taken by the department; Online Officer Certifications, Death Certification School, and Basic Narcotics Investigator School will be scheduled.

### **Public Works, Solid Waste, Highways, Parking, Water, Sewer**

**GRANT STREET WATER LINE:** Low Bid of Harger Utilities in the amount of \$68,860.00 for the Grant Street water line was approved by motion by Councilor Wood, seconded by Councilor Sticklin, carried unanimous.

Councilor Wood made a motion to purchase signs and posts from Bradco at a cost of \$7,628.00 to be paid with \$6,476 Act 13 funds and \$1,152 from the General Fund. This motion was seconded by Councilor Scharf and carried unanimous.

Spring Community wide Yard Sale will be April 25<sup>th</sup> and 26<sup>th</sup>  
Spring Cleanup is the week of April 28<sup>th</sup>. This will be on your regular garbage collection day.

Fall Community Wide Yard Sale will be October 17<sup>th</sup> and 18<sup>th</sup>  
Fall Cleanup is the week of October 20<sup>th</sup> This will be on your regular garbage collection day.

Recycling bins can be picked up at the borough office.

Recycling should be very important to everyone in the borough. It is mandatory and we need to increase our amount of recycled items. The garbage contract is set for the next four years and hopefully our rates for garbage collection will not increase within that period. In four years we need to show a decrease in the amount of garbage collected through recycling to keep increases in the amount we pay to a minimum.

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Our Borough Manager, Daniel K. Strausser has been appointed to the PennDot LTAP Advisory Committee and will begin to serve in the Fall of this year. The PennDOT LTAP Advisory Committee is comprised of a group of approximately fifteen (15) municipal government (elected and/or appointed) officials who serve a critical role as program advocates and assist PennDOT by attending training courses, reviewing course materials and content, and functioning in an advisory role on a variety of LTAP issues.

Motion to adopt Resolution #2014-02 adopting the Tioga County Emergency Operation Plan was made by Councilor Wood and seconded by Councilor Sticklin. Motion carried unanimous.

### **Parks & Recreation, Trees, Beautification, Senior Center**

Motion to approve the following Chamber of Commerce events was made by Councilor Sticklin and seconded by Councilor Connelly. Motion carried unanimous.

**The Classic Car Cruise In** held on Crafton Street on the following dates are : July 26<sup>th</sup>, August 30<sup>th</sup>, September 20<sup>th</sup> and October 11<sup>th</sup>.

#### **JUNE 14 – FAMILY DAY:**

To post the areas around the Green as "NO PARKING," close Charles Street from Pearl Street to Main Street, and close Pearl Street from Charles Street to Central Ave. This event will run from 9:00 a.m. until 4:00 p.m.

#### **JUNE 15 - PET PARADE:**

To close Charles Street between Pearl and Main Streets from 11 a.m. to 3 p.m. and provide traffic control at Queen Street and Central Avenue intersections as the parade travels from Packer Park up Main Street to Charles Street and "The Green" at 1:30 p.m.

#### **JUNE 21 - LAUREL 10K ROAD RUN & 2-MILE FUN RUN:**

#### **JUNE 20 & 21 ARTS AND CRAFTS FAIR:**

Close Pearl Street from Central Avenue to Charles, and Charles Street from Walnut to Main Street beginning at 6:00 a.m. on Thursday, June 19<sup>th</sup>, for set up of food booths and concessions on "The Green".

#### **JUNE 21 LAUREL PARADE:**

Close Wellsboro Streets beginning at 1:30 p.m.

#### **September 20<sup>th</sup>, 1-6pm – Wellsboro Wine & Art Tour**

**December 6<sup>th</sup> – Dickens of a Christmas**, street closings: Main Street - from East Avenue to Central Avenue/Crafton Street -- from Pearl Street to alley behind Citizens & Northern Bank/Waln Street – from Pearl Street to Water Street - 7AM-4:30PM

They Chamber would also request the assistance of the Wellsboro Borough Crew and the Wellsboro Police Department.

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Permission is also requested for the use of the Wellsboro Borough Garage located on old Tioga Street for the period May 23 through June 23 for the construction and storage of the professional floats.

The Chamber also request exclusive rights during the week of June 14-22 and December 6<sup>th</sup> to all "hucksters and vendors" as spelled out in the ordinance adopted by the Borough Council in May 1985.

### **Employee Benefits, Negotiations, Insurance, Safety, Training**

No decision on contract arbitration.

### **Other Business**

**Adjourned at 7:38**

Respectfully submitted,



Susan L. Keck

Borough Secretary/Treasurer