

Wellsboro Borough Council Meeting Minutes October 14, 2013

Council President Joan Hart called the regular meeting to order at 6:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street and the Pledge of Allegiance was recited.

Attending were President Joan S. Hart, Vice President John E. Wheeler, Mayor James Daugherty, Councilors Michael J. Wood, John Sticklin and Terry Bryant, Borough Manager Daniel K. Strausser, Chief of Police James Bodine, Assistant Secretary Florence Martino.

VISITORS- Janet Strausser, Jennifer Updyke, Natalie Kennedy – Wellsboro Gazette & Cheryl Clark – Williamsport Sun Gazette.

Minutes of the September 9, 2013 Council Meeting- Council Member Sticklin made a motion to approve the minutes. This was seconded by Council Member Wheeler and carried.

OLD BUSINESS

Sale of equipment that was on Auction International.

Skid Steer	High bid	\$5,300.00
Eager Beaver Wood Chipper	High bid	2,025.00
1960's Ford 200 Tractor	High bid	2,225.00
Layton Paver/Drag Box	High bid	360.00
Old Traffic lights and controllers	high bid	770.00

Terry Bryant made a motion to accept the high bid, seconded by John Wheeler and carried. Terry Bryant commended Daniel Strausser for his work on putting the items on the auction line and also thanked John Sticklin for his help at the borough shop preparing the items.

Motion to list the 2002 Chevrolet ½ ton Truck on Auction Line for sale was made by John Sticklin, seconded by Mike Wood and carried.

NEW BUSINESS

SUMMER FRINGE APPROVED: Hamilton Gibson Productions will be hosting a SUMMER FRINGE Festival on June 22-29, 2014. A new event would be to have upright pianos placed in selected locations of the three blocks on Main Street (from Methodist Church to Deane Center). The pianos would remain for the duration of the festival and would be available for anyone to sit down and play. Each night the pianos would be covered with a tarp. Mike Wood made a motion to approve the festival; this was seconded by Terry Bryant and carried.

SUSQUEHANNA HEALTH VARIANCE: A motion to approve the variance request of Susquehanna Health from minimum impervious coverage for parking lot was approved by our Zoning Hearing Board.

Wellsboro Borough Council Meeting Minutes October 14, 2013

INGERICK SUBDIVISION APPROVED: A motion to approve the subdivision of the lot of Tom Ingerick was made by Terry Bryant, seconded by Mike Wood and carried. This will be purchased by Gary and Sandy Wilson (Wilson Supply).

WCDD CONSULTANT APPROVED: John Sticklin made a motion to accept the EADS Group proposal of \$39,965.00 to prepare the joint comprehensive plan for Wellsboro, Charleston, Delmar and Duncan. The Joint Comprehensive Plan Committee (WCDD) recommended this. This was seconded by John Wheeler and carried.

Committee Reports:

General Government, Administration, Buildings, Personnel

Mike Wood made a motion to pay bills for 9/11, 9/19, 9/24, 10/2, 10/3 and 10/9 as presented. This was seconded by John Wheeler and carried.

2014 BUDGET NOTICE OF INTENT TO ADOPT: Mike Wood made a motion to advertise the 2014 proposed budget for consideration at the November 11th council meeting. This was seconded by Terry Bryant and carried.

	Receipts	Expenditures
General Fund	\$2,984,574.00	\$2,984,574.00
Water Fund	\$960,616.00	\$960,616.00
Sewer Fund	\$779,740.00	\$779,740.00

ORDINANCE 675 NOTICE OF INTENT TO ADOPT: Mike Wood made a motion to advertise Ordinance #675 for consideration at the November 11th council meeting fixing the 2014 Real Estate Tax at 6.33 mills on each dollar of assessed valuation for property tax. There will be no increase. This was seconded by John Sticklin and carried.

RESOLUTION # 2013-06 Mike Wood made a motion to adopt Resolution # 2013-06-revising the Schedule of Fees, which increases the water rate by \$3:00 on the base rate and \$.25 per 1,000 gallons starting at 3,000 gal. per month. This Resolution increases the sewer rate by \$3.00 on the base rate and \$.25 per 1,000 gallons starting at 3,000 gal. per month effective with the January 2014 billing. This was seconded by Terry Bryant and carried.

OVERHEAD DOOR REPLACEMENT AUTHORIZED: Mike Wood made a motion to advertise for overhead door replacement and roof replacement at our shop. This was seconded by John Sticklin and carried. Borough Manager Daniel K. Strausser said this would be paid with Act 13 funds.

MOWING BIDS APPROVED: Mike Wood made a motion to approve the mowing bids as listed on the attached list. This was seconded by John Sticklin and carried.

Wellsboro Borough Council Meeting Minutes October 14, 2013

CLEANING BIDS APPROVED: Mike Wood made a motion to approve cleaning bids as listed on attached list. This was seconded by John Wheeler and carried. The Fire Department will pay for their portion of the building.

WCDD COMP PLAN CONSULTANT FUNDED: Motion to approve an additional \$1,250.00 for the WCDD comp plan. This will come from the Act 13 Funds. Mike Wood made a motion to approve the additional funds, seconded by John Sticklin and carried.

Safety, Police, Fire, Protective Inspections, Codes, EMA

MAYOR'S REPORT

Halloween Parade will be October 31st. Parade will leave Packer Park at 5:30 P.M. and end at the Fire Department.

Trick or Treat will be from the end of the parade until 8 P.M.

Police Report

Chief Bodine reported there would be a drug take back program on October 26th from 10 a.m. to 2 p.m.

Chief Bodine said PennDOT would like to showcase the DUI Memorial on Pearl Street on November 14th from 11:30 a.m. to 1:30 p.m.

Public Works, Solid Waste, Highways, Parking, Water, Sewer

GRANT STREET WATER LINE REPLACEMENT APPROVED: The Municipal Authority has agreed to pay the cost not to exceed \$75,000 to connect the 8 services on Grant Street to the 8" line. Those are currently connected to an old 4" line that has numerous leaks. The 4" line will then be abandoned. John Wheeler made a motion to put this project out for bid as soon as bid package is prepared. This was seconded by Mike Wood and carried.

Tioga County Partnership for Community Health on Wednesday, October 16th from 3 P.M. to 7 P.M. will have their 20th Anniversary Community Celebration on the Green and Pearl Street.

King Street Bridge replacement is moving along.

Membrane Filter is close to being on line.

The new pumps at the sewer plant are installed and working.

Traffic Signals- the borough manager has written the letter to PennDOT and we are waiting for a response.

Community Wide Yard Sale is October 18th and 19th.

Wellsboro Borough Council Meeting Minutes October 14, 2013

Fall Cleanup will be the Week of October 21st on your regular scheduled pickup day.

GREENWOOD STREET RECONSTRUCTION AUTHORIZED: John Wheeler made a motion to advertise for bids to reconstruct Greenwood Street. Work to start in the spring. This was seconded by Terry Bryant and carried. Borough Manager stated this would be a turn back program from the State and would be \$273,756.37.

2 HOUR FREE PARKING AUTHORIZED: Our Parking Authority is recommending to council to have two hour free parking for shoppers on Main Street from Charleston Street to Central Avenue from November 23rd through December 31st. The parking meter covers will be purchased from Canvasworks, Inc. Minnesota at a cost of \$2,098.00. Terry Bryant made a motion to approve the recommendation and was seconded by John Wheeler and carried

Parks & Recreation, Trees, Beautification, Senior Center

CHARLESTON STREET BALLFIELDS IMPROVEMENTS AUTHORIZED: The Recreation Executive Committee is recommending to council the following improvements at the Charleston Street Ball fields. Remove 26 pine trees and approve the concept of constructing a parking area. Final design of the parking lot is not completed yet. John Sticklin made a motion to approve the recommendation and this was seconded by Terry Bryant and carried.

We have received a Northeast Pennsylvania Urban & Community Forestry Program Special Bare Root Tree Grant. The trees and where they will be planted are listed below.

#	<i>Species</i>	<i>Size</i>	<i>Street Location</i>
5	London Planetree 'Bloodgood'	1 ¾"	Main Street
6	Imperial Honey Locust	1 ¾"	Horseshoe Hill
3	Acer Rubrum 'Red Sunset	1 ¾"	Meade St., 17 Queen St.
6	Pyrus Calleryana "Cleveland S'	1 ¾"	4 Park Place, Queen St.

Common names are:

London plane, London planetree, or hybrid plane is the common name.

Honey locust is the common name.

Red Maple is acer rubrum

Ornamental Pear is pyrus calleryana

Employee Benefits, Negotiations, Insurance, Safety, Training

We recently had our risk management review from our insurance. They are pleased with our recent improvements both in training and safety.

No decision on contract arbitration.

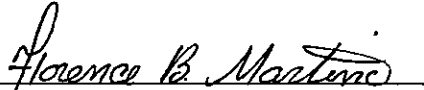
Wellsboro Borough Council Meeting Minutes October 14, 2013

Other Business

John Sticklin recommended the Council enforce the sidewalk ordinance. Mike Wood said he would not tell anyone to spend money when they may not be able to afford it. Joan Hart said the council could request residents repair some sidewalk blocks. John Sticklin said the borough could offer a loan for residents.

Adjourn

Minutes respectfully submitted by



Florence B. Martino