

Wellsboro Borough Council Meeting Minutes January 2, 2018

Mayor John E. Wheeler called the reorganization meeting to order at 6:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street and the Pledge of Allegiance was recited.

Attending were Mayor John E. Wheeler, Council Members Michael J. Wood, John Sticklin, Mike Hummel, Terry L. Bryant, Borough Manager Scot F. Boyce, Jr., Chief James Bodine, and Secretary/Treasurer Susan L. Keck. Council Member elect Matt DeCamp and Craig West were also in attendance.

VISITORS- Natalie Kennedy from the Wellsboro Gazette, Kathy Shumway, Linda West, Andrew Harding, and Dr. Eaton.

Mayor Wheeler performed the Swearing in of Newly Elected Council Members:
John Sticklin for a 4 year term, Craig West for a 4 year term, Matthew DeCamp for a 4 year term, and Michael Hummel for a 2 year term.

Nomination and Election of Council President

Councilor Bryant nominated Mike Hummel for Council President. Councilor Wood seconded the motion. Craig West nominated John Sticklin for Council President. Councilor Wood seconded the motion. A roll call vote was called for on the first motion for Mike Hummel for Council President:

John Sticklin - No
Terry Bryant - Yes
Craig West - No
Mike Wood - No
Mike Hummel - Yes
Matt DeCamp - Yes
Mayor Wheeler - Yes

Mike Hummel elected as Council President by vote of 4 to 3.

Nomination and Election of Council Vice President

Councilor Hummel nominated John Sticklin for Council Vice President. Councilor Bryant seconded the motion. Councilor West closed the nominations. The motion carried.

Mayor Wheeler handed the Gavel to Council President Hummel who then presided over the meeting.

President Pro Tempore

Councilor Bryant nominated Mike Wood for President Pro Tempore. Councilor DeCamp seconded the motion, and it carried.

Councilor Bryant made a motion to reappoint Cox, Stokes and Lantz as Solicitor. Councilor Sticklin seconded the motion and it carried unanimously.

Councilor Bryant made a motion to reappoint Larson Design Group and W. Scott Bray as the borough engineers on an as needed basis. Councilor West seconded the motion and it carried unanimously.

Councilor Bryant made a motion to reappoint Scot F. Boyce Jr. as Borough Manager. Councilor West seconded the motion and it carried unanimously.

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Councilor Bryant made a motion to reappoint the following depositories for the Borough: First Citizens Bank, Northwest Savings Bank, Citizens and Northern Bank, Pennsylvania Local Government Investment Trust, and First Heritage Federal Credit Union. Councilor Sticklin seconded the motion and it carried unanimously.

Councilor Wood made a motion to reappoint board members to new terms as follows:

Wellsboro Municipal Authority:

Terry Bryant – 5 year term expiring 2022

Wellsboro Borough Municipal Authority:

James Paxson – 5 year term expiring 2022

Wellsboro Parking Authority:

Ellen Dunham Bryant – 5 year term expiring 2022

Wellsboro Shade Tree Commission:

Howard M. Rutledge – 5 year term expiring 2022

Wellsboro Planning Commission:

Daryl Stratton – 4 year term expiring 2021

Richard F. Black – 4 year term expiring 2021

Rudolf K. Scharf – 4 year term expiring 2021

Wellsboro Zoning Hearing Board:

Timothy A. Sick – 3 year term expiring 2020

Historical Architectural Review Board:

Andrew Harding – 4 year term expiring 2021

Terry Bryant – 4 year term expiring 2021

Grand Canyon Airport Authority:

Shaw Siglin – 5 year term expiring 2022

Councilor DeCamp seconded the motion and it carried unanimously.

Councilor Bryant made a motion to appoint the following as Voting Delegates to the Tioga Tax Collection Committee:

Primary Voting Delegate – Sue Keck

First Alternate Voting Delegate – John Sticklin

Second Alternate Voting Delegate – Scot Boyce Jr.

Councilor West seconded the motion and it carried unanimously.

Councilor Sticklin made a motion to approve the minutes of the December 11, 2017 Council Meeting. Councilor West seconded the motion and it carried unanimously.

Public Comments on Agenda Items- None

HARB:

The following application was recommended for approval by HARB:

1. Request by Canyon Motel, 18 East Avenue, to install metal roof (charcoal color) on building housing the indoor swimming pool.

Councilor Bryant made a motion to approve the application. Councilor West seconded the motion and it carried unanimously.

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Committee Reports:

General Government, Administration, Buildings, Personnel

Councilor Bryant made a motion to ratify and approve accounts payable for all accounts. Councilor Wood seconded the motion and it carried unanimously.

Councilor Bryant made a motion to approve the Treasurers Report for November, 2017. Councilor Wood seconded the motion and it carried unanimously.

Councilor Bryant made a motion to approve a change in the Central Business Zoning District to allow animal hospital as a Conditional Land Use to be approved by Borough Council. Councilor Sticklin seconded the motion and it carried unanimously.

Councilor Bryant made a motion to approve the Borough Manager and Solicitor to move forward with taking the failure of compliance of Property Maintenance Code at the Pierce residence at 15 American Street and the failure to pay the original judgement to the Tioga County District Justice Office. Court issues have not been addressed, nor has Pierce paid attorney fees as was agreed to. Councilor West seconded the motion and it carried unanimously.

Safety, Police, Fire, Protective Inspections, Codes, EMA

Mayor Wheeler- a Proclamation to hold the Halloween Parade on Wednesday, October 31, 2018 at 6:00 pm with trick-or-treating to follow until 9:00 pm. This was discussed and a motion was then made by Councilor Bryant to approve the Mayor's Proclamation. Councilor West seconded the motion and it carried 5-1 with Councilor Wood against.

Public Works, Solid Waste, Highways, Parking, Water, Sewer

The Community-Wide Yard Sales will be in April on the 20th and 21st and in October on the 12th and 13th.

Spring Cleanup will be the week of April 23rd on your regularly scheduled garbage pick-up day.

Fall Cleanup will be the week of October 15th on your regularly scheduled garbage pick-up day.

Parks & Recreation, Trees, Beautification, Senior Center

Councilor Sticklin made a motion to approve the following events and requests for road closures from the Wellsboro Chamber of Commerce and the Wellsboro Foundation:

The Borough of Wellsboro formally requests the assistance of the Wellsboro Fire Police, Middlebury Fire Police, Liberty Fire Police and Morris Fire Police for the following listed events:

February 17th - Winter Celebration - downtown - To Close Pearl St from Central Ave to Norris Street and Charles St. from Walnut to Main St. from 10:00-2:00.

March 22nd - Chamber Member Mixer - Warehouse Theater - No street closings.

May 18th-20th - Mary Wells Days (sidewalk sales)

June 1st & 2nd - Susquehannock Trail Performance Rally (STPR): Closings: Friday, June 1st from 10am-3pm, Charles Street from Main Street to Walnut Street & Pearl Street from Norris Street to Central Avenue; Saturday, June 2nd Main Street from Central Avenue to Norris Street/Charles Street from Main

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Street to Walnut Street/Pearl Street from Norris Street to Central Avenue/No Parking posted in the above areas and Central Ave by the Chamber Office. Please bag meters around the Green.

June 9th - Family Day: Post the areas around the Green as "NO PARKING," close Charles Street from Pearl Street to Main Street, and close Pearl Street from Charles Street to Central Ave. Event runs from 8am-4pm (that's including setup/tear down time).

June 10th - Pet Parade, starts at 1:30pm - Charles Street between Pearl and Main Streets from 11 a.m. to 3 p.m. and provide traffic control at Queen Street and Central Avenue intersections as the parade travels from Packer Park up Main Street to Charles Street and "The Green" at 1:30 p.m.

June 14th - 16th - Laurel Festival Vendors, - Close Pearl Street from Central Avenue to Charles, and Charles Street from Walnut to Main Street beginning at 6:00 a.m. on Thursday until 8:30pm Saturday night.

June 16th - 2-mile Fun Run/10k Race (map attached) the 10k starts at 9:00am & the Fun Run departs immediately after.

June 16th, 2pm- Laurel Festival Parade

July 28th & August 25th, Noon - 3pm, Classic Car Cruise In (Crafton St. by C&N Bank) Please bag meters on Crafton Street.

December 1st - Dickens of a Christmas, street closings: Main Street - from East Avenue to Central Avenue/Crafton Street - from Pearl Street to alley behind Citizens & Northern Bank/Waln Street - from Pearl Street to Water Street - 7AM-4:30PM

Councilor Bryant seconded the motion and it carried unanimously.

Public Comments- None

Adjourn- Meeting adjourned at 6:37 p.m.

Minutes respectfully submitted by


Susan L. Keck, Secretary/Treasurer