

# Wellsboro Borough Council Meeting Minutes

## January 14, 2019

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Council President Craig West announced the meeting was being videotaped for the Wellsboro Home Page and called the regular meeting to order at 6:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street. The Pledge of Allegiance was recited.

Attending were Mayor John E. Wheeler, Councilors Craig West, Mike Wood, Matt DeCamp, Dr. Bill Yacovissi, John Sticklin, Junior Council Member Katarina Swendrowski, Borough Manager Scot F. Boyce, Jr., Chief Jim Bodine, and Secretary/Treasurer Susan L. Keck.

**VISITORS** - Natalie Kennedy from the Wellsboro Gazette, John Voght and Andrew Moore from the Home Page Network, Karen and Katarina Swendrowski, 840 Oregon Hill Road, Robin and Sean Minnick 55 Hunters Trail Road, John Corcoran, 275 Marsh Creek Road, Bill Carson Leigh Altadonna from the Audubon Society.

**Minutes of the December 10, 2018 Council Meeting-** Councilor Sticklin made a motion to approve the minutes. Councilor Wood seconded the motion and it carried.

### **NEW BUSINESS**

An Executive Session was held on December 27th, 2018 from 10:00 a.m. to 10:30 a.m. for personnel matters. No decisions were made during this executive session.

Mayor Wheeler performed the swearing in of Ms. Katarina Swendrowski to the position of Junior Council Person.

### **General Government, Administration, Buildings, Personnel**

Councilor Yacovissi made a motion to ratify and approve accounts payable for all accounts. Councilor DeCamp seconded the motion and it carried.

Councilor Yacovissi made a motion to approve the Treasurers Report for November, 2018. Councilor Sticklin seconded the motion and it carried.

Councilor Yacovissi made a motion to approve Carson Subdivision, contingent on the following: Complete a DEP Sewage Planning Module, complete a PNDI search, comply with the Stormwater Ordinance during construction including an approved Erosion and Sedimentation Control Plan, obtain a NPDES permit if more than one (1) acre of disturbance, install a grinder pump, and, any new construction must avoid existing Borough facilities. Councilor Sticklin seconded the motion and it carried.

Councilor Yacovissi made a motion to accept price of \$6,250.00 to replace all existing fluorescent lighting in the Pole Barn and Borough Garage with LED lighting from Borden Electric. Councilor Sticklin seconded the motion and it carried.

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Councilor Yacovissi made a motion to approve the following appointments to the following boards:

**Wellsboro Municipal Authority:** Robert Decamp – New Term expires on 12/31/2023

**Wellsboro Borough Municipal Authority:** Sharon Zuchowski – New Term expires on 12/31/2023

**Wellsboro Parking Authority:** Kim Miller – New Term expires on 12/31/2023

**Wellsboro Shade Tree Commission:** J. Scott Nichols – New Term expires on 12/31/2023

**Wellsboro Civil Service Commission:** James Daugherty – New Term expires on 12/31/2024

**Wellsboro Planning Commission:**

David Robinson – Term expires on 12/31/2020

John Sticklin – Term expires on 12/31/2020

-Both were appointed to fill unexpired terms

**Historical Architectural Review Board:** Joan Hart – New Term expires 12/31/2022

**Grand Canyon Airport Authority:** Skip Shaw – New Term expires 12/31/2023

- Councilor Wood seconded the motion and it carried.

### **Safety, Police, Fire, Protective Inspections, Codes, EMA**

Police Chief Bodine reported 150 pounds of prescription drugs were turned in between Elkland and Wellsboro for the drug takeback program.

Councilor Wood made a motion to approve Chief Bodine's use of Fire Police as needed for traffic control at community events, at his discretion. Councilor Sticklin seconded the motion and it carried.

### **Public Works, Solid Waste, Highways, Parking, Water, Sewer**

Councilor Wood made a motion to approve the purchase of an ATV at a price of \$11,900.00, from Williamsport Honda, for the water/sewer department. The purchase is being funded by the sale of Nitrogen credits. The ATV will allow the Borough to keep all the wells on throughout the winter. The Wellsboro Municipal Authority will pay for the trailer. Councilor Sticklin seconded the motion and it carried.

The Community-Wide Yard Sales will be in April on the 12<sup>th</sup> and 13<sup>th</sup> and in October on the 11<sup>th</sup> and 12<sup>th</sup>.

Spring Cleanup will be the week of April 15<sup>th</sup> on your regularly scheduled garbage pick-up day.

Fall Cleanup will be the week of October 14<sup>th</sup> on your regularly scheduled garbage pick-up day.

### **Parks & Recreation, Trees, Beautification, Senior Center**

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Councilor Sticklin made a motion to approve the following Chamber events with the listed road closings:

February 16th - Winter Celebration - downtown - To Close Pearl St from Central Ave to Norris Street and Charles St. from Walnut to Main St. from 10:00-2:00.

March 20th - Chamber Member Mixer - Deane Center - No street closings.

March 23rd - Wine 101 - Deane Center - No street closings.

May 17<sup>th</sup>-19<sup>th</sup> - Mary Wells Days (sidewalk sales)

June 8th - Family Day: Post the areas around the Green as "NO PARKING," close Charles Street from Pearl Street to Main Street, and close Pearl Street from Charles Street to Central Ave. Event runs from 8am-4pm (that's including setup/tear down time).

June 9th - Pet Parade, starts at 1:30pm - Charles Street between Pearl and Main Streets from 11 a.m. to 3 p.m. and provide traffic control at Queen Street and Central Avenue intersections as the parade travels from Packer Park up Main Street to Charles Street and "The Green" at 1:30 p.m.

June 13th - 15th - Laurel Festival Vendors, - Close Pearl Street from Central Avenue to Charles, and Charles Street from Walnut to Main Street beginning at 6:00 a.m. on Thursday until 8:30pm Saturday night.

June 15th - 2-mile Fun Run/10k Race (map attached) the 10k starts at 9:00am & the Fun Run departs immediately after.

June 15th, 2pm- Laurel Festival Parade Close Pearl Street from Central Avenue to Charles, and Charles Street from Walnut to Main Street beginning at 6:00 a.m. on Thursday until 8:30pm Saturday night.

July 27th & August 31st, Noon - 3pm, Classic Car Cruise In (Crafton St. by C&N Bank) Please bag meters on Crafton Street.

September 13th & 14th - Susquehannock Trail Performance Rally (STPR): Note this event is still coming together and changes are likely. Friday closings will be unlikely. Closings: Friday, September 13<sup>th</sup> from 10am-3pm, Charles Street from Main Street to Walnut Street & Pearl Street from Norris Street to Central Avenue; Saturday, September 14<sup>th</sup> Main Street from Central Avenue to Norris Street/Charles Street from Main Street to Walnut Street/Pearl Street from Norris Street to Central Avenue/No Parking posted in the above areas and Central Ave by the Chamber Office. Please bag meters around the Green.

September 21<sup>st</sup> - Producers Show Case No Closings

December 7st - Dickens of a Christmas, street closings: Main Street - from East Avenue to Central Avenue/Crafton Street - from Pearl Street to alley behind Citizens & Northern Bank/Waln Street - from Pearl Street to Water Street- 7:00 AM-4:30 PM

Councilor DeCamp seconded the motion and it carried.

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Audubon Pennsylvania Board of Director member Dr. Leigh Altadonna was on hand to present the Audubon Bird Town signs to Borough Council. This award marks Wellsboro as the first Audubon Bird Town to be established outside of the counties in southeastern Pennsylvania. Members of the Tiadaghton Audubon Society have been integrally involved with this effort and this group is also committed to the success of the program. They intend to reach out to schools and plan to promote Audubon's "Plants for Birds" program in the area. (copy of letter attached)

Dr. Altadonna also presented a "Backyard Bird Habitat" sign to be given to Councilor Lou Prevost (absent), the first Wellsboro resident to qualify for the program.

### Employee Benefits, Negotiations, Insurance, Safety, Training

Councilor DeCamp made a motion to accept Cole Wheatley's resignation from the Water and Sewer Department at the Borough of Wellsboro, effective January 14, 2019. Councilor Sticklin seconded the motion and it carried.

The Borough is accepting applications for a position of laborer in the Water and Sewer Department. Applicant must reside within 10 miles of the Borough and possess a valid CDL with tanker endorsement. Applications will be accepted until January 18<sup>th</sup>, 2019 at 4:00 p.m. Applications are available at the borough office and on the Borough's website under the "Forms" tab.

Councilor DeCamp made a motion to authorize the Borough Manager to advertise and update Ordinance # 588, regarding Actuarial Services. Councilor Sticklin seconded the motion and it carried.

Councilor DeCamp made a motion to approve the Collective Bargaining Agreement as presented for the Police Department and the Department of Public Works for the term of January 1, 2019, to December 31, 2021. Councilor Sticklin seconded the motion and it carried.

### Other Business

**Public Comments-** Tiadaghton Audubon Society member John Corcoran announced there were recently 220 participants in the local snowy owl program.

**Adjourn:** Meeting adjourned at 6:15 p.m. by motion of Councilor Sticklin, seconded by Councilor Wood, and carried.

Minutes respectfully submitted by

  
Susan L. Keck