

# Wellsboro Borough Council Meeting Minutes

## June 12, 2023

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Council President Matthew DeCamp called the regular meeting to order at 5:11 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street. The Pledge of Allegiance was recited.

Attending were Councilors F. Craig West, Matt DeCamp, Mike Wood, Joan Hart, Rachel Smith and Louis Prevost, Mayor John Wheeler, Chief James Bodine, Junior Council Member Hayne Webster, Borough Manager Louis Rachiele, and Secretary/Treasurer Amy Kane Perry. Also attending were Natalie Kennedy (Wellsboro Gazette), Bonnie Tranberger, Ramon Segers, Susan, Erb, Rich Tranberger, Reverend Edward Erb, Julian Stam, Henry Koch, Gary Brown Brad & Diana Holliday, Marc Rice, Cheryl Kaminski & Adrian Juarct.

Mayor John Wheeler swore in new council member Rachel Smith. She will be serving a 7-month term.

An Executive Session was held on Monday June 12, 2023 from 4:53pm until 5:11pm to discuss personnel matters. No decisions were made during this meeting.

Councilor West made a motion to accept the minutes of the May 8, 2023 Council Meeting. The motion was seconded by Councilor Wood and carried.

Councilor Prevost made a motion to accept the minutes of the May 22, 2023 Special Council Meeting. The motion was seconded by Councilor West and carried.

### **PUBLIC COMMENTS ON AGENDA ITEMS –**

- Bonnie Tramberger, Reverend Edward Erb and Julian Stam discussed road closures for Comic Con that will affect parking for church services, as wells as, food trucks during Comic Con.

### **OLD BUSINESS**

Mayor John Wheel presented Junior Council Member Hayne Webster with a Certificate of Appreciation for his service to our community.

### **NEW BUSINESS**

### **HARB**

The motion to approve the new signage at 152 Main Street, West End Market, was postponed until further information is gathered.

Councilor West made a motion to approve the new signage for 68 Main Street, Rookie Cooks, as recommended by HARB. The motion was seconded by Councilor Wood and Carried.

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### **Committee Reports:**

#### **General Government, Administration, Buildings, Personnel**

Councilor Hart made a motion to ratify and approve accounts payable for all accounts. The motion was seconded by Councilor West and carried.

Councilor Hart made a motion to approve the May 2023 Treasurers Report. The motion was seconded by Councilor Prevost and carried.

Councilor Hart made a motion to approve the Wellsboro Electric Company Land Development for 51 Buena Vista Street as recommended by the Wellsboro Planning Commission. The motion was seconded by Councilor Prevost and carried.

Councilor Hart made a motion to approve the Wellsboro Electric Company Land Development for 33 Austin Street/2 Jackson Street as recommended by the Wellsboro Planning Commission. The motion was seconded by Councilor Prevost and carried.

Councilor Prevost made a motion to make modifications to Ordinance 338 in regard to transient retailers / merchandisers and to establish a fee specifically for this type of transient retailer. The motion was seconded by Councilor West and carried with a 5/1 vote, with Councilor Wood casting the dissenting vote.

#### **Safety, Police, Fire, Protective Inspections, Codes, EMA**

Mayor's Report – nothing to report currently.

#### **Police Report**

- PD is prepared for Laurel Festival with 39 individuals to help with traffic control. 19 are cadets from Mansfield University.
- The Pet Parade was Sunday June 11, 2023 and occurred with no problems.
- Chief Bodine made a request for a donation to the Tioga County Humane Officer who assists the PD with animal care when they are removed from traffic stops and other incidents. They rely heavily on donations to care for the animals they shelter.

Councilor Hart made a motion to make a donation in the amount of \$400.00 to the Tioga County Humane Office. The motion was seconded by Councilor West and carried.

#### **Public Works, Solid Waste, Highways, Parking, Water, Sewer**

Councilor West made a motion to table the approval for 2023 Comic Con to be held August 12-13, which will require road closures and Borough assistance. The motion was seconded by Councilor Hart and carried. Members of Council, Comic Con Coordinator Julian Stam, Borough

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Manager Louis Rachiele and individuals from St. Paul's Episcopal Church will schedule to meet and come up with a solution for road closures for the Sunday portion of the Comic Con event.

Councilor West made a motion to approve road closures of Walnut, Norris, Charles and Pearl Street for UPMC's Annual Halloween Path to be held October 28<sup>th</sup> 2023 from 12PM – 6PM. The motion was seconded by Councilor Prevost and carried.

Councilor West made a motion to approve road closure (Central Ave from Main Street to Water Street) from 3PM-6PM on September 23, 2023 as requested by Ardy Boostrom. The motion was seconded by Councilor Prevost and carried.

Councilor West made a motion to Request Bids for purchase of a Utility Terrain Vehicle to assist Water/Sewer needs. The motion was seconded by Councilor Prevost and carried.

Councilor West made a motion to approve Resolution 2023-002 – Update to Fee Schedule adding a \$5 Administration Fee to delinquent utility bills 60 days and greater. The motion was seconded by Councilor Prevost and carried with a 4/2 vote, with Councilor's Hart and Wood casting the dissenting votes.

Sears Street Storm Water project is complete.

Central Avenue and Pearl Street Speed Study Results from PennDOT have indicated that PennDOT did not find adequate justification to change the speed limits on the roads. Councilor Prevost and Borough Manager Rachiele will continue to advocate for signage in the affected areas.

### **Parks & Recreation, Trees, Beautification, Senior Center**

Councilor Prevost made a motion to accept Parks & Recreation Joint Agreement as presented by Cox, Stokes and Lantz. The motion was seconded by Councilor West and carried.

### **Employee Benefits, Negotiations, Insurance, Safety, Training**

Borough Manager and Secretary/Treasurer attended the Pennsylvania State Association of Boroughs June 4<sup>th</sup>-7<sup>th</sup>. It was very informative and educational.

Councilor West made a motion to advertise for a part-time Zoning Officer. The motion was seconded by Councilor Prevost and carried.

### **Other Business**

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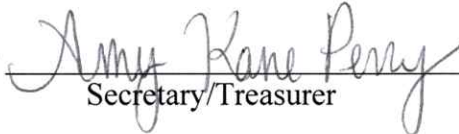
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### Public Comments

- Bonnie Tramberger – The Episcopal Church Thrift Shop would like to make a donation to the Tioga County Humane Office. The donation will be coordinated through Chief Bodine.
- Henry Koch, Ramon Segers, Eve Huslander, Bonnie Tramberger, Cheryl Kaminski, Gary Brown and Keith Williams – Discussed the upcoming Pride Event to be hosted by the Deane Center.

**Adjourn** – Councilor West made a motion to adjourn. The motion was seconded by Councilor Hart and carried. The meeting adjourned at 6:00pm. Next Borough Council Meeting is July 10, 2023 at 5pm

Minutes respectfully submitted by

  
Secretary/Treasurer