

# Wellsboro Borough Council Meeting Minutes January 9, 2017

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Council President Joan S. Hart called the regular meeting to order at 6:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street and the Pledge of Allegiance was recited.

Attending were Mayor John E. Wheeler, Councilors Joan S. Hart, Michael J. Wood, John Sticklin, Terry L. Bryant, Jennifer Mase Updyke, and Mike Hummel, Borough Manager Daniel K. Strausser, Solicitors Chris Lantz and Chris Robinson, Chief Jim Bodine and Secretary/Treasurer Susan L. Keck.

**VISITORS-** Natalie Kennedy from the Wellsboro Gazette.

**MINUTES:** Minutes of the December 12, 2016 Council Meeting were approved by motion of Councilor Sticklin, seconded by Councilor Hummel, and carried.

**Public Comments on Agenda Items -None**

**OLD BUSINESS-None**

**NEW BUSINESS-**

**LERTA Requests:**

1. A request from Matthews Business Group at 2 Buena Vista Street to participate in our Local Economic Revitalization Tax Assistance Program was denied for not being submitted in a timely manner as per the submission requirements. The motion to deny was made by Councilor Hummel, seconded by Councilor Sticklin and carried.
2. A request from Fox's Pizza on Charleston Street to participate in our Local Economic Revitalization Tax Assistance Program was received in a timely manner and according to ordinance submission requirements will qualify for LERTA once taxes on the renovations have been established.

**Borough Manager-**Daniel K. Strausser announced his intent to retire later this year.

Councilor Hummel made a motion to advertise for a borough manager. Councilor Bryant seconded the motion and it carried.

**Committee Reports:**

**General Government, Administration, Buildings, Personnel**

Councilor Bryant made a motion to ratify and approve accounts payable for all accounts. Councilor Sticklin seconded the motion and it carried.

Councilor Bryant made a motion to approve the Treasurers Report for November 2016. Councilor Sticklin seconded the motion and it carried.

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Councilor Bryant made a motion to reappoint the following members to Boards, Authorities, and Commissions:

<b>WELLSBORO MUNICIPAL AUTHORITY</b>	(5 year term)
Grant Cavanaugh	12/31/2021
<b>WELLSBORO BOROUGH MUNICIPAL AUTHORITY</b>	(5 year term)
Joan Hart	12/31/2021
<b>WELLSBORO PARKING AUTHORITY</b>	(5 year term)
Alan Garrison	12/31/2021
<b>WELLSBORO SHADE TREE COMMISSION</b>	(5 year term)
Robert McCarthy	12/31/2021
<b>WELLSBORO CIVIL SERVICE COMMISSION</b>	(6 year term)
Ralph Salvadge	12/31/2022
<b>WELLSBORO PLANNING COMMISSION</b>	(4 year terms)
Louis Prevost	12/31/2020
Bill Yacovissi	12/31/2020
<b>HISTORICAL ARCHITECTURAL REVIEW BOARD</b>	(4 year terms)
Jay Erb	12/31/2020
<b>ZONING HEARING BOARD</b>	(3 year term)
Harlan Crawford	12/31/2019

Councilor Hummel seconded the motion and it carried.

Councilor Bryant made a motion to enter into a credit card agreement with Northwest Bank as per the attached personnel and amounts.

<b>Name</b>	<b>Credit Limit</b>
Joan Hart	\$3,000.00
John Wheeler	\$2,000.00
Daniel K. Strausser	\$4,000.00
Susan L. Keck	\$2,000.00
James Bodine	\$4,000.00
Mark Dieffenbach	\$2,000.00
Raymond Statts	\$2,000.00
Robin K. Cleveland	\$2,000.00
Pete Herres	\$2,000.00

Councilor Sticklin seconded the motion and it carried.

## **Safety, Police, Fire, Protective Inspections, Codes, EMA**

MAYOR'S REPORT –no report

Police Report- Officer Christman is doing well on the job. The other officers are putting in a lot of court time.

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## **Public Works, Solid Waste, Highways, Parking, Water, Sewer**

Yard Sales will be April 21 & 22 and October 13 & 14  
Spring Cleanup will be the week of April 24  
Fall Cleanup will be the week of October 16  
This will be on your regular scheduled day for garbage pickup.

## **Parks & Recreation, Trees, Beautification, Senior Center**

The Wellsboro Area Chamber of Commerce and Wellsboro Foundation would like to request Wellsboro Borough's consideration for the below 2017 events w/ street closings if necessary:

February 18<sup>th</sup> – **Winter Celebration** – downtown – To Close Pearl St from Central Ave to Norris Street and Charles St. from Walnut to Main St. from 10:00-2:00.

March 23<sup>rd</sup> – **Chamber Member Mixer** – Warehouse Theater – No street closings.

May 19<sup>th</sup>-21<sup>st</sup> – **Mary Wells Days** (sidewalk sales)

June 2<sup>nd</sup> & 3<sup>rd</sup> – **Susquehannock Trail Performance Rally (STPR)**: Closings: Friday, June 2<sup>nd</sup> from 11am-4pm, Charles Street from Main Street to Walnut Street & Pearl Street from Norris Street to Central Avenue; Saturday, June 3<sup>rd</sup> Main Street from Central Avenue to Norris Street/Charles Street from Main Street to Walnut Street/Pearl Street from Norris Street to Central Avenue/No Parking posted in the above areas and Central Ave by the Chamber Office. Please bag meters around the Green.

June 10<sup>th</sup> – **Family Day**: Post the areas around the Green as “NO PARKING,” close Charles Street from Pearl Street to Main Street, and close Pearl Street from Charles Street to Central Ave. Event runs from 8am-4pm (that's including setup/tear down time).

June 11<sup>th</sup> – **Pet Parade**, starts at 1:30pm – Charles Street between Pearl and Main Streets from 11 a.m. to 3 p.m. and provide traffic control at Queen Street and Central Avenue intersections as the parade travels from Packer Park up Main Street to Charles Street and "The Green" at 1:30 p.m.

June 15<sup>th</sup> - 17<sup>th</sup> – **Laurel Festival Vendors**, - Close Pearl Street from Central Avenue to Charles, and Charles Street from Walnut to Main Street beginning at 6:00 a.m. on Thursday until 8:30pm Saturday night.

June 17<sup>th</sup> – **2-mile Fun Run/10k Race** (map attached) the 10k starts at 9:00am & the Fun Run departs immediately after.

June 17<sup>th</sup>, 2pm- **Laurel Festival Parade**

July 29<sup>th</sup> & August 26<sup>th</sup>, Noon – 3pm, **Classic Car Cruise In** (Crafton St. by C&N Bank) Please bag meters on Crafton Street.

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December 2<sup>nd</sup> – **Dickens of a Christmas**, street closings: Main Street - from East Avenue to Central Avenue/Crafton Street – from Pearl Street to alley behind Citizens & Northern Bank/Waln Street – from Pearl Street to Water Street - 7AM-4:30PM

Councilor Sticklin made a motion to approve all Chamber of Commerce events for 2017. Councilor Hummel seconded the motion and it carried.

Halloween Parade will be October 28<sup>th</sup> at 5:30 pm and Trick or Treat will follow until 8 PM.

### **Employee Benefits, Negotiations, Insurance, Safety, Training**

### **Other Business**

### **Public Comments**

**Adjourn-** Meeting adjourned at 6:08 p.m.

Minutes respectfully submitted by \_\_\_\_\_  
Susan L. Keck