

Wellsboro Borough Council  
Meeting Minutes of February 8, 2016

^ Council President Joan S. Hart called the regular meeting and regular meeting to order at 6:00 p.m. in the Council Meeting Room of the Borough Office at 14 Crafton Street and the Pledge of Allegiance was recited.

**Attending were Mayor John E. Wheeler, Councilors Joan S. Hart, John M. Sticklin, and Jennifer Mase Updyke, Michael J. Wood, Terry L. Bryant, and Kevin J. Connelly, Borough Manager Daniel K. Strausser, Police Chief James Bodine and Secretary/Treasurer Susan L. Keck.**

**VISITORS-** Melissa Bravo from the Williamsport Sun, Natalie Kennedy from the Wellsboro Gazette and Borough resident Jenny Connelly.

**MINUTES:** January 4, 2016 Council Meeting minutes **were approved by motion of Councilor Connelly, seconded by Councilor Sticklin, and carried.**

**PUBLIC COMMENTS ON AGENDA ITEMS-**None

**OLD BUSINESS-**None

**NEW BUSINESS**

**HARB CHAIRMAN** Andrew Harding presented the HARB projects that were recommended for approval by the HARB Board.

John Albrecht 23 West Avenue- Replaced window and siding with board and batten to match outside color. Councilor Sticklin made a motion to approve this project. Councilor Bryant seconded, and it carried.

John Albrecht 151 Main Street- replace the carport roof on existing beams/footers. This will have gutters and a stone/gravel floor. Council agreed by motion of Councilor Bryant, seconded by Councilor Sticklin, and carried.

Mike Mulcahey, CPA- install sign for M. Mulcahey, CPA on front of 64-68 Main Street. The sign hanger will be similar in look to the Timeless sign hanger. Councilor Sticklin made a motion to approve this project. Councilor Connelly seconded, and it carried.

Chairman Harding explained the Northwest Bank withdrew their submission and will possibly resubmit after a design change is considered. Also, Sean Adams, the new owner of 83 Main, has plans to renovate that establishment and expose more historic characteristics. The interior will become more upscale and serve more types of fare.

Committee Reports:

**General Government, Administration, Buildings, Personnel**

Councilor Bryant made a motion to ratify and approve accounts payable for all accounts. . Councilor Sticklin seconded, and it carried.

Councilor Bryant made a motion to approve the Treasurers Report for December 2015. Councilor Connelly seconded, and it carried.

Councilor Bryant made a motion to approve Resolution #2016-05 approving the disposition of records in accordance with the Municipal Records Manual. Councilor Sticklin seconded, and it carried.

Councilor Bryant made a motion to approve Resolution 2016-02 approving the primary and alternate voting delegate to the Tioga Tax Collection Committee Executive Committee. Councilor Wood seconded, and it carried.

Councilor Bryant made a motion to approve Resolution #2016-03 approving the appointment of the Borough's delegate to the Tioga Tax Committee. Councilor Sticklin seconded, and it carried.

Councilor Bryant made a motion to approve the franchise renewal with Blue Ridge Cable and allow Dan Strausser to negotiate the term of payment. Councilor Sticklin seconded, and it carried.

**Safety, Police, Fire, Protective Inspections, Codes, EMA**

Councilor Connelly made a motion to approve Resolution #2016-04 adopting the Tioga County 2015 Emergency Operations Plan as the official plan for Wellsboro. Councilor Wood seconded, and it carried.

MAYOR'S REPORT –none

Police Report- Chief Bodine has provided yearly and monthly comparison reports and pointed out the reduction in overtime costs have been significant with the new scheduling tool/program.

**Public Works, Solid Waste,  
Highways, Parking, Water, Sewer**

Councilor Wood announced the Norris Street Bridge and Riberolle Street Bridge bids will be received until March 12<sup>th</sup> at 2 PM.

The Borough has received a grant through a Rural Community Development Initiative grant to map our water, sewer and storm water utilities. This will be accomplished

through RCAP Solutions State College, PA. This will be done with GPS equipment.

Councilor Wood made a motion to closed Central Ave from Main St to Water St. on June 11, 2016 starting at 3 PM for a wedding in the Deane Center lot. Councilor Connelly seconded, and it carried.

#### Parks & Recreation, Trees, Beautification, Senior Center

Councilor Sticklin made a motion to permit the VFW and American Legion Posts to hold a parade on May 30, Memorial Day. Councilor Wood seconded, and it carried.

Councilor Sticklin made a motion to allow a 5 K run on Saturday April 9 for the Special Olympics program. Councilor Bryant seconded, and it carried.

#### Employee Benefits, Negotiations, Insurance, Safety, Training

Councilor Mase Updyke made a motion to approve the negotiated DPW and Police Contracts with savings of \$14,592.84 to the Borough, employee contributions of \$53,352.00, and a \$.45 per hour increase for 2016, 2017, and 2018. Councilor Sticklin seconded the motion and it carried. Councilors Bryant, Wood, and Connelly thanked the committee for their work on the agreement and commented on the overall savings to the Borough the speedy resolution of contractual matters will reap.

#### Other Business

#### Public Comments

#### **Adjourn**

Minutes respectfully submitted by \_\_\_\_\_